

Council Meeting
AGENDA
January 26, 2022

1. Calling of Meeting to Order
2. Adoption of agenda of January 26, 2022
3. Adoption of minutes the Regular meeting of December 8, 2021
4. Business arising from minutes (action report)
5. Appointments
6. General Business:
 - (a) Correspondence (See Attached List)
 - (b) Permits see attached list
 - (c) Finances see attached list
 - (d) Bank Balance \$60,512.50
 - (e) Committee Reports
 - (a) Finances
 - (b) Building and Planning
 - (c) Beautification/Conservation
 - (d) HR Committee
 - (e) Waste Management
 - (f) Policy Committee
 - (g) Sewage Treatment
 - (h) Fire Dept
 - (i) Parks and Rec
6. Exemptions
8. Unfinished Business
9. Round Table
10. Notice of Motion
11. Privileged
12. Next Council Meeting Feb 16 2022
13. Adjournment

COUNCIL MEETING
December 8, 2021, 7PM
Council Chambers

The regular meeting of the Stephenville Crossing Town Council was held on December 8, 2021.

Members Present	Regrets
Mayor Lisa Lucas	
Deputy Mayor Cynthia Downey	

Councillors:
Sharon Bennett
Brian Downey
Brian Joy
Anna Brake
Sean King

Also Present
Yvonne Young Clerk Manager
Office Assistant Emma Alexander

Mayor Lisa Lucas called the meeting to order at 7:00pm.

Motion 263/21 Joy/Bennett

Be it resolved that the agenda of the December 8, 2021 meeting be adopted as presented.

In favour	7	Opposed	0	Abstaining	0
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Motion 264/21 D.M. Downey/King

Be it resolved that the minutes of the regular meeting of November 17, 2021 be adopted as presented.

In favour	7	Opposed	0	Abstaining	0
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Motion 265/21 Brake/Councillor Downey

Be it resolved that Emma Alexander Office Assistant take minutes of December 8, 2021 and January 27, 2022

In favour	7	Opposed	0	Abstaining	0
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Motion 266/21 Councillor Downey/King

Be it resolved that an Autistic Child sign be placed on Church Street.

In favour	7	Opposed	0	Abstaining	0
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PERMITS

Motion 267/21 Joy/D.M. Downey

Be it resolved that permit to operate a personal sawmill on Brook Street and a construction permit to build extension to a dwelling on Brakes Lane be approved.

In favour	7	Opposed	0	Abstaining	0
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Motion 268/21 Brake/Councillor Downey

Be it resolved that a permit to construct a dwelling in Black Duck be approved pending approval from Service NL and Protected Roads

In favour	7	Opposed	0	Abstaining	0
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Motion 269/21 D.M. Downey/Bennett

Be it resolved that a permit to construct a dwelling in Black Duck be approved as approval were obtained from Service NL.

FINANCES

Motion 270/21 D.M. Downey/Bennett

Be it resolved that the following bills be paid.

General \$41513.42	Fire Dept \$1497.86	Library \$163.06	Parks & Rec \$1214.24		
In favour	7	Opposed	0	Abstaining	0

Motion 271/21 D.M. Downey/Bennett

Be it resolved that the 2022 Budget be approved as presented in the amount of \$1,793,754.89.

In favour	7	Opposed	0	Abstaining	0
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Motion 272/21 Joy/Brake

Be it resolved that by minute of council the following tax rates be in effect from the period of Jan. 1, 2022 to December 31, 2022.

In favour	7	Opposed	0	Abstaining	0
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Motion 273/21 Joy/Brake

Be it resolved that Property Tax will be 6.5 mills on assessed property value.

In favour	7	Opposed	0	Abstaining	0
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Motion 274/21 Brake/Councillor Downey

Be it resolved that the minimum Property Tax be \$600.00 per year.

In favour	7	Opposed	0	Abstaining	0
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Motion 275/21 Councillor Downey/Bennett

Be it resolved that the Water and Sewer Tax residential be \$450.00 per unit.

In favour	7	Opposed	0	Abstaining	0
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Motion 276/21 Bennett/D.M. Downey

Be it resolved that the Business Water & Sewer be \$650.00 per unit

In favour	7	Opposed	0	Abstaining	0
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Motion 277/21 D.M. Downey/King
Be it resolved that Government Buildings for Water & Sewer be \$5,000.00 per unit.
In favour 7 **Opposed** 0 **Abstaining** 0

Motion 278/21 King/Joy
Be it resolved that Water & Sewer for St. Michael's School be \$5,000.00 Flat Rate.
In favour 7 **Opposed** 0 **Abstaining** 0

Motion 279/21 Joy/Brake
Be it resolved that Water & Sewer Connection be \$1000.00 per connection.
In favour 7 **Opposed** 0 **Abstaining** 0

Motion 280/21 Brake/B. Downey
Be it resolved that Fire Protection for Local Service Districts be \$50.00 per household.
In favour 7 **Opposed** 0 **Abstaining** 0

Motion 281/21 Councillor Downey/Bennett
Be it resolved that Construction Permits be \$50.00.
In favour 7 **Opposed** 0 **Abstaining** 0

Motion 282/21 Bennett/D.M. Downey
Be it resolved that General Repair permits 4 items or more be \$25.00.
In favour 7 **Opposed** 0 **Abstaining** 0

Motion 283/21 D.M. Downey/King
Be it resolved that General Repair permits up to 3 items or less be \$10.00.
In favour 7 **Opposed** 0 **Abstaining** 0

Motion 284/21 King/Joy
Be it resolved that Fencing Permits be \$10.00
In favour 7 **Opposed** 0 **Abstaining** 0

Motion 285/21 Joy/Brake
Be it resolved that Tax Certificates be \$50.00.
In favour 7 **Opposed** 0 **Abstaining** 0

Motion 286/21 Brake/Councillor Downey
Be it resolved that a Compliance Certificate be \$50.00
In favour 7 **Opposed** 0 **Abstaining** 0

Motion 287/21 Councillor Downey/Bennett
Be it resolved that Emergency Water Shut off after hours be \$75.00.
In favour 7 **Opposed** 0 **Abstaining** 0

Motion 288/21 Bennett/D.M. Downey

Be it resolved that borrowing of the snake be \$20.00 per each time.

In favour	7	Opposed	0	Abstaining	0
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Motion 289/21 D.M. Downey/King

Be resolved that Local Service Districts Subdivision Administration Fee will be \$300.00 per each subdivision.

In favour	7	Opposed	0	Abstaining	0
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Motion 290/21 King/Joy

Be it resolved that Local Service District Construction Administration Fee will be \$50.00 per application.

In favour	7	Opposed	0	Abstaining	0
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Motion 291/21 Joy/Brake

Be it resolved that Crown Land Residential Application be \$50.00 per application.

In favour	7	Opposed	0	Abstaining	
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Motion 292/21 Brake/Councillor Downey

Be it resolved that Crown Land Commercial Applications be \$100.00 per application.

In favour	7	Opposed	0	Abstaining	0
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Motion 293/21 Business Tax Rates for 2022 Category 1 – Minimum Business Tax be \$150.00.

In favour	7	Opposed	0	Abstaining	0
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Motion 294/21 Bennett/D.M. Downey

Be it resolved that Business Tax Rates for 2022 Category 2 be 12 mills on assessed property value.

In favour	7	Opposed	0	Abstaining	0
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Motion 295/21 D.M. Downey/King

Be it resolved that Business Tax Rates for 2022 Category 3 be 5 mills on assessed property value.

In favour	7	Opposed	0	Abstaining	0
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Motion 296/21 King/Joy

Be it resolved that Business Tax Rates for 2022 Category 4 be 20 mills on assessed property value.

In favour	7	Opposed	0	Abstaining	0
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Motion 297/21 Joy/Brake

Be it resolved that Business Tax Rates for 2022 Category 5 be 25 mills on assessed property value.

In favour	7	Opposed	0	Abstaining	0
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Motion 298/21 Brake/Councillor Downey

Be it resolved that Business Tax Rates for 2022 Category 6 be 30 mills on assessed property value.

In favour	7	Opposed	0	Abstaining	0
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Motion 299/21 Councillor Downey/Bennett

Be it resolved that Business Tax Rates for 2022 Category 7 be 7 mills on assessed value.

In favour	7	Opposed	0	Abstaining	0
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Motion 300/21 Bennett/D.M. Downey

Be it resolved that Business Tax Rates for 2022 Category 8 minimum business Tax be \$100.00.

In favour	7	Opposed	0	Abstaining	0
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Motion 301/21 D.M. Downey/King

Be it resolved that Business Tax Rates for 2022 Category 9 Minimum Business Tax be \$200.00.

In favour	7	Opposed	0	Abstaining	0
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Motion 302/21 King/Joy

Be it resolved that Business Tax Rates for 2022 Category 10 be 5.5 mills on assessed property value.

In favour	7	Opposed	0	Abstaining	0
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Motion 303/21 Joy/Brake

Be it resolved that Business Tax Rates for 2022 Category 11 minimum business tax be \$1000.00. See attached list.

In favour	7	Opposed	0	Abstaining	0
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Motion 304/21 Brake/Councillor Downey

Be it resolved that in accordance with taxation of Utilities and Cable Television companies Act, those companies covered by the Act will be taxed at the rate of 2.5% of Gross Revenue.

In favour	7	Opposed	0	Abstaining	0
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Motion 305/21 Councillor Downey/Bennett

Be it resolved that when the invoices are sent in January the following notice will appear on the invoice:

All taxes are due and payable Jan. 1, 2022. Property tax must be paid in full by June 30, 2022 or your account will be considered in arrears. Water & Sewer taxes are payable monthly and if not paid after three months water services to your property will be discontinued.

In favour	7	Opposed	0	Abstaining	0
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Motion 306/21 Bennett/D.M. Downey

Be it resolved that to enforce payment of any tax imposed, the council may disconnect the service provided by water and sewer systems. Any account not paid in full by the date on the cut off notice is subject to a \$75.00 penalty.

In favour	7	Opposed	0	Abstaining	0
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Motion 307/21 Brake/D.M. Downey

Be it resolved that Council pay Wood Engineering in the amount of \$61,912.37 for Seal Cove Road, Phase 1.

In favour	7	Opposed	0	Abstaining	0
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Motion 308/21 Bennett/D.M. Downey

Be it resolved that a Radiator be purchased for the sand and salt truck.

In favour	7	Opposed	0	Abstaining	0
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Motion 309/21 Brake/Bennett

Be it resolved that a Laptop be purchased for the office at cost of \$804.99.

In favour	7	Opposed	0	Abstaining	0
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Motion 310/21 D.M. Downey/Bennett

Be it resolved that the following Membership fees be renewed for 2022.

Recreation NL \$100.00

FCM \$644.98

In favour	7	Opposed	0	Abstaining	0
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Motion 311/21 D.M. Downey/Bennett

Be it resolved that Spring Cleanup for 2022 be from May 16-20, 2022.

In favour	7	Opposed	0	Abstaining	0
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Motion 312/21 D.M. Downey/Brake

Be it resolved that Fall Cleanup for 2022 be from September 26-30, 2022.

In favour	7	Opposed	0	Abstaining	0
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Motion 313/21 D.M. Downey/Brake

Be it resolved that the Town Office will close 12:00 noon on December 24, 2021 and reopen 8:30 a.m. on January 4, 2022.

In favour	7	Opposed	0	Abstaining	0
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Motion 314/21 King/Joy

Be it resolved that a letter be sent to Kinsmen Club requesting a donation on behalf of Stephenville Crossing Fire Dept.

In favour	7	Opposed	0	Abstaining	0
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Motion 315/21 Joy/Bennett

Be it resolved that any firefighters not getting their second Covid vaccination will not be able to attend fires or MVA's. All firefighters should have proof of vaccination sent to Town Clerk Manager by December 15, 2021. If not in by this date they will be suspended.

In favour	7	Opposed	0	Abstaining	0
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Motion 316/21 King/D.M. Downey

Be it resolved that the fire departments 1994 cube van be inspected for estimate of cost to repair. If cost is more than \$5000.00 they would have to look for another one or look for other options.

In favour	7	Opposed	0	Abstaining	0
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Motion 317/21 Joy/Brake

Be it resolved that 3 Flag Poles be purchased in the New Year.

In favour	7	Opposed	0	Abstaining	0
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Motion 318/21 Councillor Downey/Bennett

Be it resolved that no further business the council meeting be adjourned at 7:55 pm.

In favour	7	Opposed	0	Abstaining	0
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Date: January 26, 2022

Mayor *Lynthia Downey*

Clerk Manager *Yvonne Yomg*

Office Assistant *Emma Cleese*