

Council Meeting
AGENDA
Nov.17, 2021

1. Calling of Meeting to Order
2. Adoption of agenda of Nov. 17, 2021
3. Business arising from minutes (action report)
4. Appointments
6:pm Fire Dept Executive
5. General Business:
 - (a) Correspondence (See Attached List)
 - (b) Permits see attached list
 - (c) Finances see attached list
 - (d) Bank Balance 76,631.24
 - (e) Committee Reports
 - (a) Finances
 - (b) Building and Planning
 - (c) Beautification/Conservation
 - (d) HR Committee
 - (e) Waste Management
 - (f) Policy Committee
 - (g) Sewage Treatment
 - (h) Fire Dept
 - (i) Parks and Rec
6. Exemptions
7. Unfinished Business
8. Round Table
9. Notice of Motion
10. Privileged
11. Next Council Meeting Dec 15, 2021
12. Adjournment

COUNCIL MEETING

October 13, 2021

Council Chambers

The regular meeting of the Stephenville Crossing Town Council was held on October 13, 2021.

Members Present

Deputy Mayor Cynthia Downey

Regrets

Mayor Lisa Lucas

Councillors:

Sharon Bennett

Brian Joy

Anna Brake

Brian Downey

Also Present

Yvonne Young Clerk Manager

Rhonda Skinner Office Assistant

Deputy Mayor Cynthia Downey called the meeting to order at 6:00 pm.

Motion 209/21 Joy/Bennett

Be it resolved that the agenda of the October 13, 2021 meeting be adopted as presented.

In favour	4	Opposed	0	Abstaining	0
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Motion 210/21 Brake/Joy

Be it resolved that the minutes of the regular meeting of Sept 22, 2021 be adopted as presented.

In favour	4	Opposed	0	Abstaining	0
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Motion 211/21 Joy/Bennett

Be it resolved that a quote in the amount of \$4899.00 to upgrade the flooring in the council chambers be accepted.

In favour	4	Opposed	0	Abstaining	0
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Motion 212/21 Brake/Joy

Be it resolved that a letter be sent to Department of Transportation and Infrastructure to request that a barrier to be installed in the area of Brook Street and Forest Drive.

In favour	4	Opposed	0	Abstaining	0
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Motion 213/21 Joy/ Brake

Be it resolved that Deputy Mayor Cynthia Downey be nominated for a position on the Western Regional Service Board.

In favour	4	Opposed	0	Abstaining	0
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PERMITS

Motion 214/21 Bennett/Brake

Be it resolved the General Repair Permit #9370 be approved.

In favour 4 **Opposed** 0 **Abstaining** 0

FINANCES

Motion 215/21 Brake/Bennett

Be it resolved that the following bills be paid.

General \$29,436.71 Fire Dept \$621.27 Library \$20.60 Parks & Rec \$545.31

In favour 4 **Opposed** 0 **Abstaining** 0

Motion 216/21 Brake/ Bennett

Be it resolved that an Employee's resignation be accepted #1 effective October 8, 2021.

In favour 4 **Opposed** 0 **Abstaining** 0

Motion 217/21 Brake /Joy

Be it resolved that severance pay be paid to the employee for 14 years service with the town.

In favour 4 **Opposed** 0 **Abstaining** 0

Motion 218/21 Brake/Bennett

Be it resolved that Employee #2 move up a step with a salary increase of 3.00 per hour. Start date of increase will be Oct. 11, 2021.

In favour 4 **Opposed** 0 **Abstaining** 0

Motion 219/21 Bennett/Brake

Be it resolved that Employee #3 move up a step with a salary increase of \$2.00 per hour. retroactive from October 11, 2021. An evaluation of the position will be re-evaluated in May 2022, with consideration of benefits.

In favour 4 **Opposed** 0 **Abstaining** 0

Motion 220/21 Bennett/Joy

Be it resolved that the casual call-in Employee's salary be increased by \$3.00 per hour. With the start date of increase Oct 11,21

In favour 4 **Opposed** 0 **Abstaining** 0

Motion 221/21 Bennett/Brake

Be it resolved that Resident #1 be reimbursed for overpayment of \$700 from the sale of a property.

In favour 4 **Opposed** 0 **Abstaining** 0

Motion 222/21 Brake/ Bennett

Be it resolved that Resident #2 be reimbursed for overpayment of \$696.19 from the sale of a property.

In favour 4 **Opposed** 0 **Abstaining** 0

Motion 223/21 Bennett/Joy

Be it resolved that the oil tank at the Town Office be replaced.

In favour 4 **Opposed** 0 **Abstaining** 0

Motion 224/21 Brake/Joy

Be it resolved that two security cameras be purchased and placed at the town square and picnic area.

In favour 4 **Opposed** 0 **Abstaining** 0

Motion 225/21 Bennett/Brake

Be it resolved that Town Clerk Manager Yvonne Young attend the Procurement Training in Deer Lake on October 29, 2021.

In favour 4 **Opposed** 0 **Abstaining** 0

Motion 226/21 Brake/Joy

Be it resolved that Wood Engineering be paid \$13,973.31 Phase 1 and \$6982.02 Phase 1A Seal Cove Rd.

In favour 4 **Opposed** 0 **Abstaining** 0

Motion 227/21 Bennett/Brake

Be it resolved that the causeway in the Back Yard Habitant, energy efficient upgrades to the Town Building and Alexander Drive upgrades of Water and Sewer Lines be done in 2022 using Gas tax funding.

In favour 4 **Opposed** 0 **Abstaining** 0

Motion 228/21 Joy/Brake

Be it resolved that SNC Lavalin be retained for the engineering of these above noted projects.

In favour 4 **Opposed** 0 **Abstaining** 0

Motion 229/21 Brake/ Bennett

Be it resolved that all further council meetings be recorded.

In favour 4 **Opposed** 0 **Abstaining** 0

Motion 230/21 Brake/Bennett

Be it resolved that no further business the council meeting be adjourned at 6:31 PM.

In favour 4 **Opposed** 0 **Abstaining** 0

Date: Nov 17, 2021

Mayor  _____

Clerk Manager  _____

Office Assistant _____