

COUNCIL MEETING  
AGENDA  
Nov 18,2020 6 Pm  
Council Chambers

1. Calling of Meeting to Order
2. Adoption of agenda of Nov 18, 2020
3. Adoption of minutes of the Regular meeting of Oct 28, 2020
4. Business arising from minutes (action report)
5. Appointments
6. General Business:
  - (a) Correspondence (See Attached List)
  - (b) Permits see attached list
  - (c) Finances see attached list
  - (d) Bank Balance \$76,312.50
  - (e) Committee Reports
    - (a) Finances
    - (b) Building and Planning
    - (c) Chamber of Commerce
    - (d) Waste Management (BSG)
    - (e) Waste Management (Town)
    - (f) Policy Committee
    - (g) Sewage Treatment
    - (h) Fire Dept
    - (i) Beautification/Conservation
    - (j) Parks and Rec
    - (k) HR Committee
    - (l) FCM
7. Exemptions
8. Unfinished Business
9. Round Table
10. Notice of Motion
11. Privileged
12. Next Council Meeting Dec 2,2020
13. Adjournment

## COUNCIL MEETING

October 28, 2020

Council Chambers

The regular meeting of the Stephenville Crossing Town Council was held on October 28, 2020.

Members Present  
Mayor Lisa Lucas  
DM Leona Webb

Regrets

Councillors:  
Sharon Bennett

Brian Joy

Cynthia Downey  
Anna Brake

Michael Batt

Also Present  
Yvonne Young Clerk Manager

Rhonda Skinner Office Assistant

Emma Alexander Office Assistant

Mayor Lisa Lucas called the meeting to order at 6:03 p.m.

Motion 170/20 Downey/Brake

Be it resolved that Councillor Bennett attend the meeting via telephone.

<b>In favour</b>	<b>5</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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Motion 171/20 Downey/Bennett

Be it resolved that the agenda of October 28, 2020 be adopted as presented.

<b>In favour</b>	<b>5</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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Motion 172/20 Webb/Brake

Be it resolved that the minutes of September 16, 2020 regular council meeting be adopted as presented.

<b>In favour</b>	<b>5</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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### PERMITS

Motion 173/20 Brake/Webb

Be it resolved General Repair permits #9262-9282 be approved.

<b>In favour</b>	<b>5</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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**FINANCES**

Motion 174/20 Downey/Bennett

Be it resolved that the following bills be paid.

General \$59,648.53	Fire Dept \$2934.53	Library \$129.17	P&R \$242.17		
<b>In favour</b>	<b>5</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>

Motion 175/20 Downey/Webb

Be it resolved that Truss Business at 26E Main Street be exempt from business Tax from Dec. 1, 2020 to May 1, 2021.

<b>In favour</b>	<b>5</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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Motion 176/20 Downey/Webb

Be it resolved that Council support the Community transportation bus and give a donation of \$2000.00 to help cover cost.

<b>In favour</b>	<b>5</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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Motion 177/20 Downey/Brake

Be it resolved that Electrical Motors and Pumps be paid \$5794.84 for Well #5.

<b>In favour</b>	<b>5</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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Motion 178/20 Downey/Brake

Be it resolved that a Quote to move a mini Lift station from inside 17 Seal Cove Road to outside in the amount of \$20,240.00 be accepted.

<b>In favour</b>	<b>5</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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Motion 179/20 Downey/Webb

Be it resolved that a MSAG14500 Breathing Apparatus, MSC 4500 Cylinder, MSAG1 Face Piece be purchased for Fire Department at cost of \$10,323.62. Also 2 High Pressure Cylinders be purchased at cost of \$1352.42 and 2 G1 Masks be purchased at cost of \$758.77

<b>In favour</b>	<b>5</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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Motion 180/20 Downey/Bennett

Be it resolved that 2 firefighters do Hazmat training in Channel Port aux Basques on November 20-22, 2020 and November 27-29, 2020.

<b>In favour</b>	<b>5</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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Motion 181/20 Brake/Downey

Be it resolved that the policy for admission into to the Fire Department be adopted as presented. (See attached)

<b>In favour</b>	<b>5</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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## STEPHENVILLE CROSSING VOLUNTEER FIRE DEPARTMENT

<b>SUBJECT: ADMISSION TO FIRE DEPARTMENT</b> <b>DATE APPROVED: October 28, 2020</b> <b>FIRE DEPT:</b> <b>FOR COUNCIL:</b> <i>James J. Clark Manager</i> <b>DATE REVISED:</b>	<b>GUIDELINES TO BECOME A MEMBER OF THE STEPHENVILLE CROSSING VOLUNTEER FIRE DEPARTMENT</b>
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To become a member of the Stephenville Crossing Volunteer Fire Department, the applicant must provide both Court Check and a Certificate of Conduct from the RCMP. The Court Check and Certificate of Conduct must be up to date and concurrent with the application. Council will consider the last 5 years from the date of application as the parameters to be met, and the applicant must have a clean record during these 5 years. However, Council will use its discretion (discretion of the offence not the person) in determining if the offence(s) proceeding the 5 year period of clean behavior were severe enough to warrant rejection of the application.

Examples of severe offences (but not limited to these) which would warrant immediate rejection are:

- Offences which were sexual in nature
- Offences related to pornography
- Murder
- Attempted Murder
- Manslaughter
- Assault with a weapon
- Armed Robbery
- Terrorism
- Theft
- Trafficking Drugs

Motion 182/20 Brake/Webb

Be it resolved that Council adopt a Site Specific Health & Safety Plan 2020 in order to pick up the sand and salt for 20/21 winter season.

**In favour**            **5**        **Opposed**            **0**            **Abstaining**            **0**

Motion 183/20 Webb/Brake

Be it resolved that Mayor Lisa Lucas sign Site Specific Health & Safety Plan 20/21.

**In favour**            **5**        **Opposed**            **0**            **Abstaining**            **0**

Motion 184/20 Downey/Webb

Be it resolved that until such time as the 2 firefighters requesting to go in house fire training in Clarenville has completed the Firefighter 1 Operation 2020 Program and signed off by the training office and Fire Emergency Services.

**In favour**            **5**        **Opposed**            **0**            **Abstaining**            **0**

Motion 185/20 Webb/Brake

Be it resolved that Stephenville Crossing Firefighters **not** inspect chimneys and stoves until they are Wet Certified.

**In favour**            **5**        **Opposed**            **0**            **Abstaining**            **0**

Motion 186/20 Downey/Bennett

Be it resolved that a Firefighter not do Hazmat training until certified.

**In favour**            **5**        **Opposed**            **0**            **Abstaining**            **0**

Motion 187/20 Webb/Brake

Be it resolved that the last applicant to apply to Fire Department be accepted.

**In favour**            **5**        **Opposed**            **0**            **Abstaining**            **0**

Motion 188/20 Bennett/Downey

Be it resolved that advertise to hire a part time person for the winter season.

**In favour**            **5**        **Opposed**            **0**            **Abstaining**            **0**

Motion 189/20 Downey/Bennett

Be it resolved that no further business meeting adjourned at 7:15 pm.

**In favour**            **5**        **Opposed**            **0**            **Abstaining**            **0**

Date: Nov 18, 2020

Mayor 

Clerk Manager 

Office Assistant \_\_\_\_\_