

COUNCIL MEETING
AGENDA
Oct 28, 2020, 6 Pm
Council Chambers

1. Calling of Meeting to Order
2. Adoption of agenda of Oct 28, 2020
3. Adoption of minutes of the Regular meeting of Sept 16, 2020
4. Business arising from minutes (action report)
5. Appointments
6. General Business:
 - (a) Correspondence (See Attached List)
 - (b) Permits see attached list
 - (c) Finances see attached list
 - (d) Bank Balance \$76,312.50
 - (e) Committee Reports
 - (a) Finances
 - (b) Building and Planning
 - (c) Chamber of Commerce
 - (d) Waste Management (BSG)
 - (e) Waste Management (Town)
 - (f) Policy Committee
 - (g) Sewage Treatment
 - (h) Fire Dept
 - (i) Beautification/Conservation
 - (j) Parks and Rec
 - (k) HR Committee
 - (l) FCM
7. Exemptions
8. Unfinished Business
9. Round Table
10. Notice of Motion
11. Privileged
12. Next Council Meeting Nov 18,2020
13. Adjournment

COUNCIL MEETING

September 16, 2020

Council Chambers

The regular meeting of the Stephenville Crossing Town Council was held on Sept 16, 2020.

Members Present
Mayor Lisa Lucas
DM Leona Webb

Regrets

Councillors:
Sharon Bennett
Brian Joy
Cynthia Downey
Anna Brake
Michael Batt

Also Present
Yvonne Young Clerk Manager
Rhonda Skinner Office Assistant

Mayor Lisa Lucas called the meeting to order at 6:01 p.m.

Motion 138/20 Downey/Joy

Be it resolved that the agenda of Sept 16, 2020 be adopted as presented.

In favour	7	Opposed	0	Abstaining	0
------------------	----------	----------------	----------	-------------------	----------

Motion 139/20 Joy/Bennett

Be it resolved that the minutes of July 22, 2020 regular Council meeting be adopted as presented.

In favour	7	Opposed	0	Abstaining	0
------------------	----------	----------------	----------	-------------------	----------

Motion 140/20 Brake/Batt

Be it resolved that letters be sent to individual residents in regards to speed bump Ocean Drive and Church Street, clean up of garbage 9 Queen Street and scrapped cars at 6-8 Beach St.

In favour	7	Opposed	0	Abstaining	0
------------------	----------	----------------	----------	-------------------	----------

PERMITS

Motion 141/20 Bennett/Batt

Be it resolved General Repair permits #9216 to #9261 be approved.

In favour	7	Opposed	0	Abstaining	0
------------------	----------	----------------	----------	-------------------	----------

Motion 142/20 Downey/Joy

Be it resolved that a construction permit #9262 for a patio at 1 Webb's Lane be approved.

In favour 7 **Opposed** 0 **Abstaining**
 Motion 143/20 Joy/Brake
 Be it resolved that a construction permit for a shed at 97 Brook Street be approved.
In favour 7 **Opposed** 0 **Abstaining** 0

Motion 144/20 DM Webb/Bennett
 Be it resolved that Winding Brook Farms Black Duck Siding be approved in principal to construct a single family dwelling pending approval from Service NL, Septic, Water Resources Water Well.
In favour 7 **Opposed** 0 **Abstaining** 0

FINANCES

Motion 145/20 Batt/ Bennett
 Be it resolved that the following bills be paid.
 General \$82707.85 Fire Dept \$2355.96 Library \$28.30 P&R \$335.97
In favour 7 **Opposed** 0 **Abstaining** 0

Motion 146/20 Batt/ Bennett
 Be it resolved that ECO be paid \$3000 for holdback for the generators.
In favour 7 **Opposed** 0 **Abstaining** 0

Motion 147/20 Batt/ Downey
 Be it resolved that SNC Lavalin be paid \$4508.69 for SCADA Installation on Sewer Lift Stations.
In favour 7 **Opposed** 0 **Abstaining** 0

Motion 148/20 Batt/Joy
 Be it resolved that Pennecon be paid \$292,876.89 SCADA installation on the Sewer Lift Stations..
In favour 7 **Opposed** 0 **Abstaining** 0

Motion 149/20 Batt/Brake
 Be it resolved that 2021/2022 Capital Works funding be applied for Seal Cove Road Phase 3.
In favour 7 **Opposed** 0 **Abstaining** 0

Motion 150/20 Batt/DM Webb
 Be it resolved that the calling for tenders be delayed until Spring of 2021 for the Seal Cove Road Phase 2 Project.
In favour 7 **Opposed** 0 **Abstaining** 0

Motion 151/20 Joy/Batt

Be it resolved to accept cost-shared funding as outlined in the Municipal Affairs and Environment project letter dated August 14, 2020 to complete Seal Cove Road, Water and Sewer Phase 2 (Project 17-GI-21-00104) for \$100,000.00. Town of Stephenville Crossing agrees to provide \$90,684 in funding for this project and authorizes Mayor Lisa Lucas and Town Clerk Manager Yvonne Young to enter into a funding agreement with the Department of Municipal Affairs and Environment on behalf of the Town of Stephenville Crossing.

In favour 7 **Opposed** 0 **Abstaining** 0

Motion 152/20 Downey/Bennett

Be it resolved that SNC Lavalin be retained to do the application for 2021/2022 Capital Works Funding for Seal Cove Road Water and Sewer Upgrade Phase 3 . and submit the application.

In favour 7 **Opposed** 0 **Abstaining** 0

Motion 153/20 Batt/Bennett

Be it resolved that \$402.50 be paid for membership fees for NL Association of Fire Services.

In favour 7 **Opposed** 0 **Abstaining** 0

Motion 154/20 Joy/Bennett

Be it resolved that any council member or staff member who would like to attend the FCM Virtual Sustainable Communities Conference being held October 20 -22, 2020 can do so at the cost of \$80.00 per person.

In favour 7 **Opposed** 0 **Abstaining** 0

Motion 155/20 Batt/DM Webb

Be it resolved that a donation of \$4000 be made to the Aquatic Centre.

In favour 7 **Opposed** 0 **Abstaining** 0

Motion 156 /20 Batt/Bennett

Be it resolved that the upgrade to the electrical panel be made at Seal Cove Brook at the cost of \$12000.

In favour 7 **Opposed** 0 **Abstaining** 0

Motion 157 /20 Batt/Downey

Be it resolved that an electrical switch be installed at Valley Road Lift Station at the cost of \$3400.00 (if the station goes down at the present time NL Power has to pull the meter and come back and reinstall it.)

In favour 7 **Opposed** 0 **Abstaining** 0

Motion 158/20 Batt/Brake

Be it resolved that a quote be acquired to move a mini lift station from inside a crawl space outside at 17 Seal Cove Road.

In favour 7 **Opposed** 0 **Abstaining** 0

Motion 159/20 Batt/Joy

Be it resolved that as of October 31, 2020 Water and Sewer Hook up be suspended until April 2021 weather permitting.

In favour 7 Opposed 0 Abstaining 0

Motion 160/20 Batt/DM Webb

Be it resolved that training at the sewer lift stations be conducted by Sansome Equipment at the cost of \$718.75.

In favour 7 Opposed 0 Abstaining 0

Motion 161/20 Batt/Joy

Be it resolved that Fall Cleanup will commence October 5-9, 2020.

In favour 5 Opposed Councillor Sharon Bennett **Abstaining 0**
Councillor Cynthia Downey

Motion 162/20 Batt/DM Webb

Be it resolved that stale dated cheques be removed from the general banking account.

In favour 7 Opposed 0 Abstaining 0

Motion 163 /20 Batt/Downey

Be it resolved that the Financial Statement for 2019 be adopted as presented.

In favour 7 Opposed 0 Abstaining 0

EXEMPTIONS

Motion 164/20 Bennett/Brake

Be it resolved that a business be exempt from taxes as the business is now closed and a person be exempt from poll tax as they no longer resides in the community.

In favour 7 Opposed 0 Abstaining 0

CORRESPONDENCE

Motion 165/20 Downey/DM Webb

Be it resolved that a letter be sent to 10-12 Brookside Avenue, advising the resident that it is their responsibility for the ongoing issues with sewer blockages.

In favour 7 Opposed 0 Abstaining 0

Motion 166/20 Bennett/ Batt

Be it resolved that a new business account be opened at the Bank of Montreal with a tiered interest rate.

In favour 7 Opposed 0 Abstaining 0

Motion 167/20 Bennett/DM Webb

Be it resolved that a letter be sent to 39 Seal Cove Road advising that the Town of Stephenville Crossing will have no responsibility for future issues of sewer back up as an engineered lift station is in place near their home.

In favour 7 Opposed 0 Abstaining 0

Motion 168/20 DM Webb/Bennett

Be it resolved that legal advice be obtained in regards to town Staff entering on to private property to do inspections. This is in relation to developments without obtaining the property permits for development.

In favour 7 **Opposed** 0 **Abstaining** 0

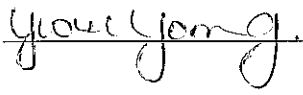
Motion 169/20 Bennett/Joy

Be it resolved that no further business meeting adjourned at 8:08 pm.

In favour 7 **Opposed** 0 **Abstaining** 0

Date: Oct 28, 2020

Mayor 

Clerk Manager 

Office Assistant _____