

COUNCIL MEETING
AGENDA
March 20, 2019, 6 Pm

1. Calling of Meeting to Order
2. Adoption of agenda of March 20, 2019
3. Adoption of minutes of the Regular meeting of Feb 13, 2019
4. Business arising from minutes (action report)
5. Appointments
6. General Business:
 - (a) Correspondence (See Attached List)
 - (b) Permits see attached list
 - (c) Finances see attached list
 - (d) Bank Balance \$82,315.30
 - (e) Committee Reports
 - (a) Finances
 - (b) Building and Planning
 - (c) Chamber of Commerce
 - (d) Waste Management (BSG)
 - (e) Waste Management (Town)
 - (f) Policy Committee
 - (g) Sewage Treatment
 - (h) Fire Dept
 - (i) Beautification/Conservation
 - (j) Parks and Rec
 - (k) HR Committee
 - (l) FCM
7. Exemptions
Yes
8. Unfinished Business
Training for Council and Staff
9. Round Table
10. Notice of Motion
11. Privileged
12. Next Council Meeting April 17, 2019
13. Adjournment

COUNCIL MEETING

February 13, 2019

The regular meeting of the Stephenville Crossing Town Council was held on February 13, 2019.

Members Present
Mayor Lisa Lucas

Councillors:
Sharon Bennett
Mike Batt
Cynthia Downey
Anna Brake
Brian Joy

Regrets
DM Leona Webb

Also Present
Yvonne Young Clerk-Manager
Rhonda Skinner Office Assistant
Marsha Benoit

Mayor Lisa Lucas called the meeting to order at 6:00 p.m.

Motion 026/19 Batt/Brake

Be it resolved that the agenda of February 13, 2019 be adopted as presented.

In favour	6	Opposed	0	Abstaining	0
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Motion 027/19 Downey/Bennett

Be it resolved that the minutes of January 16, 2019 regular Council meeting be adopted as presented.

In favour	6	Opposed	0	Abstaining	0
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Correspondence

Motion 028/19 Bennett/Joy

Be it resolved that council has confirmed that they have no suspicions or concerns of fraudulent activity occurring at the town office this is in compliance with the 2019 Audit at the request of Darren Roberts, Chartered Professional Accountant as part of annual audit for 2018.

In favour	6	Opposed	0	Abstaining	0
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Motion 029/19 Downey/Brake

Be it resolved that 28 Pleasant Street and 30 Pleasant Street be combined as one property.

In favour	6	Opposed	0	Abstaining	0
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Motion 030/19 Bennett/Batt

Be it resolved that council acknowledges a letter from MAE approving the 2019 Budget with the following revisions Provincial Annual Payment Revised \$20,698.76, Federal Gas Tax Revised \$89,214.88.

In favour 6 **Opposed** 0 **Abstaining** 0

FINANCES

Motion 031/19 Downey/Joy

Be it resolved that the following bills be paid.

General \$26834.04 Fire Dept. \$3085.58 Library \$301.60 Parks & Recreation \$505.19

In favour 6 **Opposed** 0 **Abstaining** 0

Motion 032/19 Batt/Bennett

Be it resolved that a 3 person delegation attend MNL Symposium in Gander May 2-4, 2019.

In favour 6 **Opposed** 0 **Abstaining** 0

Motion 033/19 Batt/Joy

Be it resolved that an application be made to the Fire Commissioners Office for 2 (Two) Breathing Apparatuses with Man Down Alarm. The application will be under the 90/10 program.

In favour 6 **Opposed** 0 **Abstaining** 0

Motion 034/19 Batt/Brake

Be it resolved that tenders be called for Street Marking for 2019.

In favour 6 **Opposed** 0 **Abstaining** 0

Motion 035/19 Batt/Bennett

Be it resolved that tenders be called for Street Sweeping for 2019.

In favour 6 **Opposed** 0 **Abstaining** 0

Motion 036/19 Batt/Downey

Be it resolved that 400 Tonne of Salt and Sand be purchased for 2019/2020 Winter Season.

In favour 6 **Opposed** 0 **Abstaining** 0

Motion 037/19 Batt/Joy

Be it resolved that curb stops be put in place at residents that currently do not have them.

In favour 6 **Opposed** 0 **Abstaining** 0

Motion 038/19 Batt/Bennett

Be it resolved that Tax Receivable Summary for 2018 be submitted to the Department of MAE

In favour 6 **Opposed** 0 **Abstaining** 0

Motion 039/19 Bennett/Joy

Be it resolved that Yvonne Young, Clerk/Manager respond to a resident in relation to a request for clarification of 2019 taxes.

In favour 6 **Opposed** 0 **Abstaining** 0

Motion 040/19 Joy/Bennett

Be it resolved that the regular Meeting be adjourned and go into Privileged Session at 6:37 PM.

In favour	6	Opposed	0	Abstaining	0
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Privileged Meeting started at 6:37 PM

Privileged Meeting ended at 6:55 PM.

Motion 041/19 Joy/Bennett

Be it resolved that Privileged meeting be adjourned and open regular meeting at 6:55 PM.

In favour	6	Opposed	0	Abstaining	0
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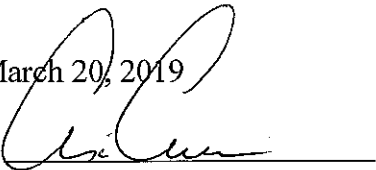
Motion 042/19 Joy/Bennett

Be it resolved that there being no further business, meeting be adjourned at 6.55pm

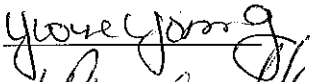
In favour	6	Opposed	0	Abstaining	0
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Date March 20, 2019

Mayor



Clerk Manager



Office Assistant



Town of Stephenville Crossing
 Action Report
 Feb 13, 2019

Item	Action	Actioned by	Status
1.	010/18	Yvonne	Water Tower work in progress WIP
		Yvonne	Heating system for Town Building WIP
3.	98/18	Yvonne	Eve trough WIP
5.	029/19	Yvonne	Completed
6.	033/19	Yvonne	BA'S Fire Dept WIP
7.	034/035/19	Yvonne	St. markings/sweeping WIP
8.	036/19	Yvonne	Sand and salt 19/20 WIP

TOWN OF STEPHENVILLE CROSSING
COUNCIL MEETING March 20 2019
CORRESPONDENCE REPORT Feb 11, 2019 – March 15,2019

	Correspondence List		
Date Received	Article		From
Date Received	Article		From
Feb 14, 2019	Leave of Absence from the Fire Dept for medical reasons		Fire Fighter

PERMITS
GENERAL REPAIRS

General Repairs Permits from 9015 to 90

Crown Land

Accounts for Payment
Fire Department

047895	Sameday Worldwide	Deliveries	\$60.03
047905	AMGWES Safety	WHMIS Training	\$483.00
047906	Hitech Communications	Batteries for Pagers	\$45.95
047907	Newlab Restaurant and Janitorial	Disposable Gloves	\$148.93
047908	Gargil Enterprises	Decals for Equipment	\$3.45
047910	North Atlantic Petroleum	Oil	\$319.20
047912	North Atlantic Petroleum	Oil	\$152.50
047913	AMGWES	WHMIS Training	\$345.00
047914	Newfoundland Power	Power	\$76.93
047923	White's Building Supplies	Ceiling Tile	\$10.33
047933	North Atlantic Petroleum	Oil	\$182.74
047936	Speedy Automotive	Battery Charger	\$334.00
047940	Bell Aliant	646-5555 Phone	\$342.07
Total			\$2,504.13

Library

047910	North Atlantic Petroleum	Oil	\$120.59
047912	North Atlantic Petroleum	Oil	\$57.61
047914	Newfoundland Power	Power	\$29.06
047933	North Atlantic Petroleum	Oil	\$69.03
Total			\$ 276.29

Parks & Recreation

003915	Sameday Worldwide	Delivery of Carnival Buttons	\$60.51
003921	Rotary Club of Stephenville	½ Page Ad in Booklet	\$100.00
003922	Newfoundland Power	Stage	\$39.31
TOTAL			\$ 199.82

TOWN OF STEPHENVILLE CROSSING

Accounts for Payment

March 20, 2019

047894	PitneyWorks	Postage Refill and Fee	\$935.00
047895	Sameday Worldwide	Deliveries	\$136.07
047897	Newfoundland Exchequer	Renewal for Gasoline and Carbon Tax 2019	\$360.00
047898	Workers Compensation	Workers Compensation	\$5716.48
047899	Personalized Courier	Deliveries	\$101.00
047900	Bernard Curnew	Meals for First Aid Training	\$286.12
047901	Rockwater Distribution	Chlorine	\$741.06
047902	Petty Cash	Tap and Die Set	\$114.86
047904	Perrier's Heating	Repairs to Garage Furnace	\$270.25
047908	Gargil Enterprises	Decals for Town Equipment	\$35.65
047909	Atlantic Purification Systems	Chlorine Packets	\$327.75
047910	North Atlantic Petroleum	Office \$269.54 Garage \$491.21 Diesel \$1064.30	\$1825.05
047911	Allstream	Long Distance	\$34.69
047912	North Atlantic Petroleum	Office Oil	\$128.78
047914	Newfoundland Power	Garage \$184.14 Hogan \$1571.75 Office \$64.96 Phase III \$277.44 Pumping \$3070.64	\$5168.93
047915	Food Center	CLR Cleaner	\$21.37
047916	William Perry Trucking	Salt Delivery	\$920.00
047917	K & D Pratt	SCBA Inspections	\$368.00
047918	Toromont Cat	Oil, Filter, Relay Switches	\$268.91
047920	Western Hydraulics	Plunger Kit, Spring and Lock Nuts	\$535.10
047921	Bell Aliant	Fax 646-2065	\$58.59
047922	Bell Aliant	Office Phone 646-2600	\$520.08
047923	White's Building Supplies	Fuses	\$9.59
047924	Bell Mobility	Cell Phones	\$173.28
047926	Petty cash	Refreshments for Ministers Meeting	\$21.84
047927	BioMaxx	1 st quarter Flow Meter Lease	\$5244.00
047928	Shea's Building Supplies	Cutting and grinding Disks	\$39.74
047933	North Atlantic Petroleum	Office Oil	\$154.31
047934	Western Regional Waste	Tipping Fees	\$5518.60
047935	Western Petroleum	Regular Gas	\$3006.66
047936	Speedy Automotive	Battery and Lubricants	\$241.91
047937	Superior Automotive	Lock De-Icer	\$41.26
047938	Skinner's Pharmacy	TwinRix Vaccination	\$52.32

047939	Stephenville Truck Centre	Flasher, Alternator, Belt, Washers, Bolts and Anti-Seize Lube	\$1255.44
047942	DSI	Toners for Printers	\$160.89
047945	Newfoundland Power	Street Lighting	\$3136.91
047946	Central Office Equipment	Service Agreement and Copy fees	\$909.22
047947	All Stream	Long Distance February 2019	\$37.84
047948	Stewart McKelvey	Lawyer Fees	\$297.39
047949	On Grade Construction	Sand Delivery	\$1380.00
Total			\$40,554.94