

Council Meeting  
AGENDA  
May 20, 2026

1. Calling of Meeting to Order
2. Land Acknowledgement
3. Adoption of Agenda May 20, 2026
4. Adoption of minutes of the regular meeting April 29, 2026
5. Business arising from minutes (action report)
6. Appointments
7. General Business:
  - (a) Correspondence (See Attached List)
  - (b) Permits see attached list
  - (c) Finances see attached list
  - (d) Bank Balance 89,147.20
  - (e) Committee Reports
    - (a) Finances
    - (b) Building and Planning
    - (c) Beautification/Conservation
    - (d) Parks/Rec/Special Events
    - (f) Southwest Coast Joint Council
    - (g) SAM
    - (h) Waste Management
    - (i) Fire Dept
    - (j) Policy Committee
    - (k) Sewage Treatment
    - (l) HR Committee
    - (j) Website Design
8. Exemptions
9. Unfinished Business:  
Canada Day, Burning Permits
10. Round Table
11. Notice of Motion
12. Closed Meeting
13. Next Council Meeting June 17, 2026
14. Adjournment

**Town of Stephenville Crossing  
PUBLIC COUNCIL MEETING  
April 29, 2026, 6:00 PM  
Council Chambers**

The regular meeting of the Stephenville Crossing Town Council was held on April 29, 2026

Members Present

Regrets

Mayor Lisa Lucas

Deputy Mayor Cynthia Downey

Councillors:

Tom Brake VIA Zoom

Brian Downey

Sean King

Kim Nolan

Anna Brake-Blanchard

Also, Present

Yvonne Young Clerk Manager

Carolyn Brake, Adm Assistant

Emma Alexander Office Assistant

Mayor Lisa Lucas called the meeting to order 6:05 p.m.

Land Acknowledgement

Motion 76/26 Brake-Blanchard/Downey

Be it resolved that Councillor Tom Brake attend the council meeting via zoom.

<b>In favour</b>	<b>5</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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**Carried**

Motion 77/26 DM Downey/Nolan

Be it resolved that the agenda of April 29, 2026, be adopted as presented.

<b>In favor</b>	<b>6</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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**Carried**

Motion 78/26 Downey/Brake-Blanchard

Be it resolved that the minutes of the regular meeting of March 25, 2026, and the minutes of the Special Meeting of April 22, 2026, be adopted as presented.

<b>In favor</b>	<b>6</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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**Carrier**

Motion 79/26 DM Downey/Nolan

Be it resolved that \$350.00 donation be given to Stephenville Theatre Festival.

**In favor**        **6**        **Opposed**        **0**        **Abstaining**        **0**  
**Carried**

Motion 80/26 Brake-Blanchard/Downey

Be it resolved that an agreement be signed retaining Mr. Brian Joy as Commissioner of Oats.

**In favour**        **6**        **Opposed**        **0**        **Abstaining**        **0**  
**Carried**

**Permits**

Motion 81/26 DM Downey/Nolan

Be it resolved that General Permits #9651-#9662 be adopted as presented

**In favour**        **6**        **Opposed**        **0**        **Abstaining**        **0**  
**Carried**

Motion 82/26 Downey/Nolan

Be it resolved that Construction permit #9663-#9664 be adopted as presented.

**In favour**        **6**        **Opposed**        **0**        **Abstaining**        **0**  
**Carried**

**Finances**

Motion 83/26 DM Downey/Downey

Be it resolved that the following invoices be paid General **\$108,315.71** Fire Dept. **\$1518.45** Library **\$513.81**, Parks and Recreation **\$284.09**

**In favor**        **6**        **Opposed**        **0**        **Abstaining**        **0**  
**Carried**

Motion 84/26 DM Downey/Brake-Blanchard

Be it resolved that 3<sup>rd</sup> party cheques or government cheques are not accepted as a form of payment.

**In favor**        **6**        **Opposed**        **0**        **Abstaining**        **0**  
**Carried**

Motion 85/26 Brake-Blanchard/Nolan

Be it resolved that the Recreation Committee be approached to organize 2026 Canada Day festivities.

**In favor**        **6**        **Opposed**        **0**        **Abstaining**        **0**  
**Carried**

Motion 86/26 DM Downey/Brake-Blanchard

Be it resolved that Clerk Manager get proposals to do the town's Website.

**In favor**        **6**        **Opposed**        **0**        **Abstaining**        **0**  
**Carried**

Motion 87/26 DM Downey/Brake-Blanchard

Be it resolved that as a Business is closed it be exempt from paying Business Tax.

**In favor**      6      **Opposed**              0              **Abstaining**              0

**Carried**

Motion 88/26 Brake-Blanchard/DM Downey

Be it resolved that 2 Firefighters attend Firefighters School in Marystown on May 23-30, 2026

**In favor**      6      **Opposed**              0              **Abstaining**              0

**Carried**

Motion 89/26 DM Downey/Brake-Blanchard

Be it resolved that Aguathuna Drafting be paid \$1,564.00 for Phase 5 Seal Cove Rd

**In favor**      6      **Opposed**              0              **Abstaining**              0

**Carried**

Motion 90/26 Brake-Blanchard/DM Downey

Be it resolved that invoices from Marine Contractors and Aguathuna Drafting be paid as they are received.

**In favor**      6      **Opposed**              0              **Abstaining**              0

**Carried**

Motion 91/26 Downey/Brake-Blanchard

Be it resolved that a letter be sent to Dept. of Forestry requesting that no permits be issued to residents in Town for open fires.

**In favour**      6      **Opposed**              0              **Abstaining**              0

**Carried**

Motion 92/26 DM Downey/Brake-Blanchard

Be it resolved that the Main Duties of the Clerk Manager will be to take care of Town Business First.

**In favour**      6      **Opposed**              0              **Abstaining**              0

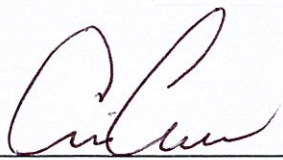
**Carried**

Motion 93/26 Downey/Brake

Be it resolved that no further business meeting be adjourned at 6:50 PM.

**In favor**      6      **Opposed**      0              **Abstaining**              0

**Carried**

Mayor 

Clerk/Manager Yauw Young

Office Assistant Emma Alende

Date: May 20, 2026