

Council Meeting
AGENDA
April 29, 2026

1. Calling of Meeting to Order
2. Land Acknowledgement
3. Adoption of Agenda April 29, 2026
4. Adoption of minutes of the regular meeting March 25, 2026
Special Meeting of April 22, 2026
5. Business arising from minutes (action report)
6. Appointments
7. General Business:
 - (a) Correspondence (See Attached List)
 - (b) Permits see attached list
 - (c) Finances see attached list
 - (d) Bank Balance 94,613.20
 - (e) Committee Reports
 - (a) Finances
 - (b) Building and Planning
 - (c) Beautification/Conservation
 - (d) Parks/Rec/Special Events
 - (f) Southwest Coast Joint Council
 - (g) SAM
 - (h) Waste Management
 - (i) Fire Dept
 - (j) Policy Committee
 - (k) Sewage Treatment
 - (l) HR Committee
8. Exemptions
9. Unfinished Business
10. Round Table
11. Notice of Motion
12. Closed Meeting
13. Next Council Meeting May 20, 2026
14. Adjournment

Town of Stephenville Crossing
PUBLIC COUNCIL MEETING
March 25, 2026, 6:00 PM
Council Chambers

The regular meeting of the Stephenville Crossing Town Council was held on March 25, 2026

Members Present
Mayor Lisa Lucas
Deputy Mayor Cynthia Downey

Regrets

Councillors:
Tom Brake
Brian Downey
Sean King
Kim Nolan
Anna Brake-Blanchard

Also, Present
Yvonne Young Clerk Manager

Carolyn Brake, Adm Assistant

Emma Alexander Office Assistant
Jill Delaney 6:20 PM
Shelly White 6:20 PM
Marsha Alexander 6:20 PM

Mayor Lisa Lucas called the meeting to order 6:00 p.m.
Land Acknowledgement

Motion 58/26 Downey/Brake-Blanchard

Be it resolved that the agenda of March 25, 2026, be adopted as presented.

| | | | | | |
|-----------------|----------|----------------|----------|-------------------|----------|
| In favor | 7 | Opposed | 0 | Abstaining | 0 |
| Carried | | | | | |

Motion 59/26 King/Nolan

Be it resolved that the minutes of the regular meeting of February 18, 2026, be adopted as presented.

| | | | | | |
|-----------------|----------|----------------|----------|-------------------|----------|
| In favor | 7 | Opposed | 0 | Abstaining | 0 |
| Carrier | | | | | |

Motion 60/26 DM Downey/Brake

Be it resolved that the minutes of the Special Meeting of March 11, 2026, be adopted as presented.

| | | | | | |
|-----------------|----------|----------------|----------|-------------------|----------|
| In favor | 7 | Opposed | 0 | Abstaining | 0 |
|-----------------|----------|----------------|----------|-------------------|----------|

Carried

Motion 61/26 DM Downey/Downey

Be it resolved that a resident requesting a streetlight be placed on Midland Drive be denied as there is no line pole to put it on.

| | | | | | |
|------------------|----------|----------------|----------|-------------------|----------|
| In favour | 7 | Opposed | 0 | Abstaining | 0 |
|------------------|----------|----------------|----------|-------------------|----------|

Carried

Motion 62/26 Downey/DM Downey

Be it resolved that Council and Staff do orientation on May 13, 2026 @ 6:00 PM.

| | | | | | |
|------------------|----------|----------------|----------|-------------------|----------|
| In favour | 7 | Opposed | 0 | Abstaining | 0 |
|------------------|----------|----------------|----------|-------------------|----------|

Carried

Permits

Motion 63/26 Downey/Brake-Blanchard

Be it resolved that a permit for an Airbnb to operated on Station Road be approved.

The Airbnb would be considered a Commercial establishment and be charged a business tax.

| | | | | | |
|------------------|----------|----------------|----------|-------------------|----------|
| In favour | 7 | Opposed | 0 | Abstaining | 0 |
|------------------|----------|----------------|----------|-------------------|----------|

Carried

Motion 64/26 Downey/Nolan

Be it resolved that Bay St. George Ready Mix operate a pit located North Side of Carter's Road.

| | | | | | |
|------------------|----------|----------------|----------|-------------------|----------|
| In favour | 7 | Opposed | 0 | Abstaining | 0 |
|------------------|----------|----------------|----------|-------------------|----------|

Carried

Motion 65/26 King/Nolan

Be it resolved that construction of a dwelling in Black Duck be approved in principle.

| | | | | | |
|------------------|----------|----------------|----------|-------------------|----------|
| In favour | 7 | Opposed | 0 | Abstaining | 0 |
|------------------|----------|----------------|----------|-------------------|----------|

Carried

Motion 66/26 DM Downey/Brake-Blanchard

Be it resolved that a permit to extend a garage on Brook St. be approved.

| | | | | | |
|------------------|----------|----------------|----------|-------------------|----------|
| In favour | 7 | Opposed | 0 | Abstaining | 0 |
|------------------|----------|----------------|----------|-------------------|----------|

Carried

Finances

Motion 67/26 DM Downey/Brake

Be it resolved that the following invoices be paid General \$53,699.28 Fire Dept. \$2,267.92

Library \$633.56, Parks and Recreation \$1,287.50

In favor 7 Opposed 0 Abstaining 0 Carried

Motion 68/26 DM Downey/Brake-Blanchard

Be it resolved that the Tax Receivable Summary update be 90% for 2026.

In favor 7 Opposed 0 Abstaining 0

Carried

Motion 69/26 Brake-Blanchard/King

Be it resolved that Council sign the new Code of Conduct

In favor 7 Opposed 0 Abstaining 0

Carried

Motion 70/26 Brake/DM Downey

Be it resolved that Mayor Lisa Lucas and Clerk Manager Yvonne Young sign Code of Conduct.

In favor 7 Opposed 0 Abstaining 0

Carried

Motion 71/26 Brake-Blanchard/King

Be it resolved that a person who paid the Town of Stephenville Crossing by mistake be refunded.

In favor 7 Opposed 0 Abstaining 0

Carried

Motion 72/26 DM Downey/Brake-Blanchard

Be it resolved that Council do Mandatory training in the 5 modules from Municipal Affairs and Community Engagement.

In favor 7 Opposed 0 Abstaining 0

Carried

Motion 73/26 Brake/Brake-Blanchard

Be it resolved that Council accept the Fire Department newly elected executive, Chief James Durnford, Captain Garrick McLaughlin, Lieutenant Wayne Young.

In favor 7 Opposed 0 Abstaining 0

Carried

Motion 74/26 Brake/DM Downey

Be it resolved Council adopt the CCBF (Gas tax Audited Report 2025).

In favor 7 Opposed 0 Abstaining 0

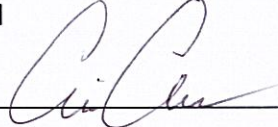
Carried

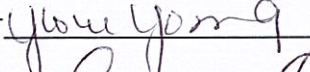
Motion 75/26 Brake/Nolan

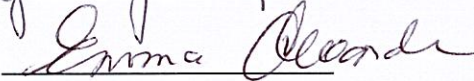
Be it resolved that no further business meeting be adjourned at 7:05 PM.

In favor **7** **Opposed** **0** **Abstaining** **0**

Carried

Mayor 

Clerk/Manager 

Office Assistant 

Date: April 29, 2026