

Council Meeting  
AGENDA  
March 25, 2026

1. Calling of Meeting to Order
2. Land Acknowledgement
3. Adoption of Agenda March 25, 2026
4. Adoption of minutes of the regular meeting Feb. 18, 2026  
Special Meeting March 11, 2026
5. Business arising from minutes (action report)
6. Appointments  
6:30pm Stephenville Crossing Rec. Committee  
Jill, Marsha, and Shelly  
Sensory garden
7. General Business:
  - (a) Correspondence (See Attached List)
  - (b) Permits see attached list
  - (c) Finances see attached list
  - (d) Bank Balance 82,521.60
  - (e) Committee Reports
    - (a) Finances
    - (b) Building and Planning
    - (c) Beautification/Conservation
    - (d) Parks/Rec/Special Events
    - (f) Southwest Coast Joint Council
    - (g) SAM
    - (h) Waste Management
    - (i) Fire Dept
    - (j) Policy Committee
    - (k) Sewage Treatment
    - (l) HR Committee
8. Exemptions
9. Unfinished Business
10. Round Table
11. Notice of Motion
12. Closed Meeting
13. Next Council Meeting April 29, 2026
14. Adjournment

**Town of Stephenville Crossing  
PUBLIC COUNCIL MEETING  
FEB. 18, 2026, 6:00 PM  
Council Chambers**

The regular meeting of the Stephenville Crossing Town Council was held on January 28, 2026

Members Present

Mayor Lisa Lucas

Deputy Mayor Cynthia Downey

Regrets

Councillors:

Tom Brake

Sean King

Kim Nolan

Brian Downey

Anna Brake-Blanchard

Also, Present

Yvonne Young Clerk Manager

Carolyn Brake, Adm Assistant

Emma Alexander Office Assistant

Mayor Lisa Lucas called the meeting to order 5:55 p.m.

Land Acknowledgement

Motion 39/26 King/Nolan

Be it resolved that the agenda of February 18, 2026, be adopted as presented.

<b>In favor</b>	<b>5</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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**Carried**

Motion 40/26 DM Downey/Brake

Be it resolved that the minutes of the regular meeting of January 28, 2026, be adopted as presented.

<b>In favor</b>	<b>5</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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**Carrier**

**Finances**

Motion 41/26 Nolan/DM Downey

Be it resolved that \$5,000.00 be donated to SPCA for their TNR Program when funds become available.

<b>In favor</b>	<b>5</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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**Carried**

Motion 42/26 DM Downey/Brake

Be it resolved that the following invoices be paid General \$26,803.24, Fire Dept. \$6237.44 Library \$439.35, Parks and Recreation \$2151.00

**In favor**        5        **Opposed**                0        **Abstaining**                0  
**Carried**

Motion 43/26 Brake/King

Be it resolved that MasterCard be used to make purchases at businesses that do not accept purchase orders.

**In favor**        5        **Opposed**                0        **Abstaining**                0  
**Carried**

Motion 44/26 DM Downey/Nolan

Be it resolved that funds be drawn down from reserve, as needed for general business capital works.

**In favor**        5        **Opposed**                0        **Abstaining**                0  
**Carried**

Motion 45/26 Brake/DM Downey

Be it resolved that Deputy Mayor and Clerk Manager attend the Long-Range Biodiversity meeting being held in Steady Brook on March 4, 2026.

**In favor**        5        **Opposed**                0        **Abstaining**                0  
**Carried**

Motion 46/26 DM Downey/Brake

Be it resolved that DM Cynthia Downey and Clerk Manager attend the SAM 2026 Newfoundland and Labrador Habitat Conservation Workshop in St. John's from May 28-29, 2026.

**In favor**        5        **Opposed**                0        **Abstaining**                0  
**Carried**

Motion 47/26 Brake/King

Be it resolved that Clerk Manager, and councillors attend meeting with Triple Point on February 25, 2026.

**In favor**        5        **Opposed**                0        **Abstaining**                0  
**Carried**

Motion 48/26 DM Downey/Brake

Be it resolved that Council pay the extra funds to complete Phase 5 in the amount of \$240,113.18 + HST \$36,016.96 for total of \$276,130.16.

**In favor**        5        **Opposed**                0        **Abstaining**                0  
**Carried**

Motion 49/26 DM Downey/Nolan

Be it resolved council went out of regular meeting and went into privilege at 6:25 p.m.

**In favor**      5      **Opposed**      0      **Abstaining**      0  
**Carried**

Motion 50/26 Nolan/DM Downey

Be it resolved that council came out of privilege meeting and back into regular meeting at 6:50 p.m.

**In favor**      5      **Opposed**      0      **Abstaining**      0  
**Carried**

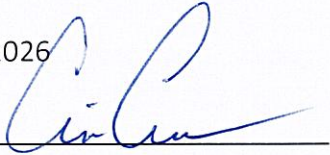
Motion 51/26 King/Brake

Be it resolved that no further business meeting be adjourned at 6:50 PM.

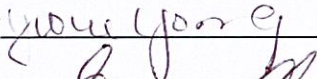
**In favor**      5      **Opposed**      0      **Abstaining**      0  
**Carried**

March 25, 2026

Mayor



Clerk/Manager



Office Assistant

