

Council Meeting
AGENDA
February 18, 2026

1. Calling of Meeting to Order
2. Land Acknowledgement
3. Adoption of Agenda February 18, 2026
4. Adoption of minutes of the regular meeting January 28, 2026
5. Business arising from minutes (action report)
6. Appointments
7. General Business:
 - (a) Correspondence (See Attached List)
 - (b) Permits see attached list
 - (c) Finances see attached list
 - (d) Bank Balance \$70,124.60
 - (e) Committee Reports
 - (a) Finances
 - (b) Building and Planning
 - (c) Beautification/Conservation
 - (d) Parks/Rec/Special Events
 - (f) Southwest Coast Joint Council
 - (g) SAM
 - (h) Waste Management
 - (i) Fire Dept
 - (j) Policy Committee
 - (k) Sewage Treatment
 - (l) HR Committee
8. Exemptions
9. Unfinished Business
10. Round Table
11. Notice of Motion
12. Closed Meeting
13. Next Council Meeting March 18, 2026
14. Adjournment

**Town of Stephenville Crossing
PUBLIC COUNCIL MEETING
January 28, 2026, 6:00 PM
Council Chambers**

The regular meeting of the Stephenville Crossing Town Council was held on January 28, 2026

Members Present
Mayor Lisa Lucas
Deputy Mayor Cynthia Downey via teams

Regrets

Councillors:
Brian Downey via telephone
Tom Brake
Sean King
Kim Nolan
Anna Brake-Blanchard

Also, Present
Yvonne Young Clerk Manager

Carolyn Brake, Adm Assistant

Emma Alexander Office Assistant

Mayor Lisa Lucas called the meeting to order 6:05 p.m.

Motion 01/26 Brake/King

Be it resolved that Councillor Brian Downey attend the meeting via telephone and Deputy Mayor Cynthia Downey attend meeting via teams.

In favour	7	Opposed	0	Abstaining	0
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Carried

Motion 02/26 Brake-Blanchard/Nolan

Be it resolved that the agenda of January 28, 2026, be adopted as presented.

In favor	7	Opposed	0	Abstaining	0
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Carried

Motion 03/26 Brake-Blanchard/D.M. Downey

Be it resolved that the minutes of the regular meeting of December 17, 2025, be adopted as presented.

In favor	7	Opposed	0	Abstaining	0
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Carrier

Finances

Motion 04/26 DM Downey/Brake

Be it resolved that Council donate \$100.00 to Rotary Music Festival.

In favor 7 Opposed 0 Abstaining 0
Carried

Motion 05/26 Downey/Brake

Be it resolved that the following invoices be paid **General \$41,963.33, Fire Dept. \$1115.58 Library \$377.68, Parks and Recreation \$863.97.**

In favor 7 Opposed 0 Abstaining 0
Carried

Motion 06/26 Brake-Blanchard/King

Be it resolved that \$2,000.00 be donated to the Best Bus, when funds become available.

In favor 7 Opposed 0 Abstaining 0
Carried

Motion 07/26 DM Downey/Brake-Blanchard

Be it resolved that \$2000.00 be donated to the Stephenville Aquatic Center, when funds become available.

In favor 7 Opposed 0 Abstaining 0
Carried

Motion 08/26 Brake/King

Be it resolved that \$500.00 be donated to the Bay St. George Sports Recognition, when funds become available.

In favor 7 Opposed 0 Abstaining 0
Carried

2026 Winter carnival

Motion 09/26 Brake-Blanchard/Brake

Be it resolved that the dates for Winter Carnival be Feb. 19-22, 2026.

In favor 7 Opposed 0 Abstaining 0
Carried

Motion 10/26 DM Downey/King

Be it resolved that Fireworks for the 2026 Winter Carnival be purchased at cost of \$1715.00.

In favor 7 Opposed 0 Abstaining 0
Carried

Motion 11/26 Brake/Nolan

Be it resolved that Council sponsor a movie night during Winter Carnival at \$3.00 per person

In favor 7 Opposed 0 Abstaining 0
Carried

Motion 12 Brake-Blanchard/Nolan

Be it resolved that Council and Staff attend MNL Northern & Western Regional meeting in Stephenville on March 13, 14, 2026 registration \$150.00

In favor **7** **Opposed** **0** **Abstaining** **0**
Carried

Motion 13/26 DM Downey/Brake-Blanchard

Be it resolved that Staff and 1 Council member attend PMA convention in Gander on April 13-17, 2026.

In favor **7** **Opposed** **0** **Abstaining** **0**
Carried

Motion 14/26

Be it resolved that 2 Councillors and Clerk Manager attend MNL Symposium in Gander on May 7-9, 2026.

In favor **7** **Opposed** **0** **Abstaining** **0**
Carried

Motion 15/26 Brake-Blanchard/Nolan

Be it resolved that 2 Councillors and the Clerk Manager attend the FCM conference in Edmonton from June 3-9, 2026.

In favor **5** **Opposed** **2** **Abstaining** **0**

Councillor B. Downey stated that he does not support attending the conference due to the cost involved and the belief that it would not provide sufficient benefit to the town.

Councillor Brake was opposed due to the cost involved.

Carried

Motion 16/26 DM Downey/Brake

Be it resolved that Council and staff attend MNL convention in St. John's on November 5-7, 2026.

In favor **7** **Opposed** **0** **Abstaining** **0**
Carried

Motion 17/26 Brake/DM Downey

Be it resolved that the Fire Department appreciation dinner be held on January 24, 2026.

In favor **7** **Opposed** **0** **Abstaining** **0**
Carried

Motion 18/26 Brake-Blanchard/Nolan

Be it resolved that Council apply to CBCF (gas tax) for washer and dryer for the Fire Department.

In favor **7** **Opposed** **0** **Abstaining** **0**
Carried

Fire Dept

Motion 19/26 DM Downey/Nolan

Be it resolved that a request from the Fire Department to contact LSD to ask for representation on the Fire Department be approved.

In favor 7 Opposed 0 Abstaining 0

Carried

Motion 20/26 Brake/DM Downey

Be it resolved that a request from a fire fighter for leave of absence be approved.

In favor 7 Opposed 0 Abstaining 0

Carried

Motion 21/26 Brake-Blanchard/Nolan

Be it resolved that the Fire Department do first aid.

In favor 7 Opposed 0 Abstaining 0

Carried

Membership fees 2026

Motion 22/26 DM Downey/Brake

Be it resolved that CAMA membership fees be paid in the amount \$368.00 for 2026 membership.

In favor 7 Opposed 0 Abstaining 0

Carried

Motion 23/26 Brake/King

Be it resolved that membership be renewed with Recreation NL in the amount \$175.00.

In favor 7 Opposed 0 Abstaining 0

Carried

Recreation Committee

Motion 24/26 DM Downey/Brake

Be it resolved that a donation of \$2,200.00 be given to the Recreation Committee to cover the cost of Insurance for 2026 include Town of Stephenville Crossing on the Certificate.

In favor 7 Opposed 0 Abstaining 0

Carried

Motion 25/26 DM Downey/King

Be it resolved that council apply to the CBCF (gas tax) funding for bleachers for bleachers.

In favor 7 Opposed 0 Abstaining 0

Carried

Alexander Drive

Motion 26/26 Brake/Nolan

Be it resolved that apply for extra funding for Alexander Drive.

In favor **7** **Opposed** **0** **Abstaining** **0**

Carried

Motion 27/26 Brake/King

Be it resolved that Craig Pollett, Strategic Steps Inc., to be the consultant to handle Code of Conduct complaint.

In favor **7** **Opposed** **0** **Abstaining** **0**

Carried

Motion 28/26 DM Downey/Brake-Blanchard

Be it resolved that Council adopt the National Building Code of Canada

In favor **7** **Opposed** **0** **Abstaining** **0**

Carried

Motion 29/26 Brake/DM Downey

Be it resolved that Council adopt National Fire Code of Canada.

In favor **7** **Opposed** **0** **Abstaining** **0**

Carried

Motion 30/26 Brake-Blanchard/Nolan

Be it resolved that Council adopt National Energy Code of Canada.

In favor **7** **Opposed** **0** **Abstaining** **0**

Carried

Motion 31/26 DM Downey/Brake-Blanchard

Be it resolved that Council appoint a Municipal Assessment Review Commissioner for 2027.

In favor **7** **Opposed** **0** **Abstaining** **0**

Carried

Motion 32/26 Brake/DM Downey

Be it resolved that Spring Clean Up be on May 11-15, 2026.

In favor **7** **Opposed** **0** **Abstaining** **0**

Carried

Amendment to the Municipal Plan and Development Regulations

Motion 33/26 Brake/King

Be it resolved that as there were no objections to amendment to Municipal Plan 2021, the meeting did not go ahead.

In favor **7** **Opposed** **0** **Abstaining** **0**

Carried

Motion 34/26 Brake/Nolan

Be it resolved that a letter be sent resident putting snow in roads as this is a very dangerous for drivers and pedestrians alike.

In favor **7** **Opposed** **0** **Abstaining** **0**
Carried

Motion 35/26 King/Nolan

Be it resolved that a letter be sent to a business at 9 Main St, Stephenville Crossing, stating based on available information and records there is no known contamination on the property and no soil testing has been conducted.

In favor **7** **Opposed** **0** **Abstaining** **0**
Carried

MUNICIPAL PLAN AMENDMENT #1

Motion 36/26 Nolan/Brake-Blanchard

Be it resolved that council adopt Municipal Plan Amendment No. 1-2021 of Stephenville Crossing Municipal Plan 2021.

WHEREAS the Council of the Town of Stephenville Crossing under the authority of sections 16, 17 and 18 of the Urban and Rural Planning Act, 2000, adopted the proposed Amendment No. 1 – 2026 of the Town of Stephenville Crossing Municipal Plan 2021 on the 26th day of November, 2025, gave notice of their intention to so do by means of notices posted on the 28th day of November, 2025, and kept posted until the advertised deadline date for submitting objections and representations for the public hearing, on the municipal website and Facebook page and as paper posters at the principal grocery store (Coleman’s) and the municipal office, as is customary for public notice of civic matters by the Town of Stephenville Crossing, appointed a commissioner to hold the required public hearing on the 22nd day of January, 2026, took note that no submissions had been received prior to two days before the advertised date of the public

In favor **7** **Opposed** **0** **Abstaining** **0**
Carried

Motion 37/26 Brake/DM Downey

Be it resolved that under section 23 of the Urban and rural planning act 2000, the town council of the Town of Stephenville Crossing approved the following amendment.

WHEREAS the Council of the Town of Stephenville Crossing under the authority of sections 16, 17 and 18 of the Urban and Rural Planning Act, 2000, adopted the proposed Amendment No. 1 – 2026 of the Town of Stephenville Crossing Development Regulations 2021 on the 26th day of November, 2025, gave notice of their intention to so do by means of notices posted on the 28th day of November, 2025, and kept posted until the advertised deadline date for submitting objections and representations for the public hearing, on the municipal website and Facebook page and as paper posters at the principal grocery store (Coleman’s) and the municipal office, as is customary for public notice of civic matters by the Town of Stephenville Crossing, appointed a commissioner to hold the required public hearing on the 22nd day of January, 2026, took note that no submissions had been received prior to two days before the advertised date of the public

In favour 7 Opposed 0 Abstaining 0
Carried

Motion 38/26 King/Downey

Be it resolved that no further business meeting be adjourned at 7:05 PM.

In favor 7 Opposed 0 Abstaining 0
Carried

March 18, 2026

Mayor _____

Clerk/Manager _____

Office Assistant _____