

Council Meeting

AGENDA

Nov 26, 2025

1. Calling of Meeting to Order
2. Land Acknowledgement
3. Adoption of Agenda Nov 26, 2025
4. Adoption of minutes of the regular meeting held Oct 15, 2025.
5. Business arising from minutes (action report)
6. Appointments
Eric Bennett, Intervale
7. General Business:
 - (a) Correspondence (See Attached List)
 - (b) Permits see attached list
 - (c) Finances see attached list
 - (d) Bank Balance \$72,143.21
 - (e) Committee Reports
 - (a) Finances
 - (b) Building and Planning
 - (c) Beautification/Conservation
 - (d) Parks/Rec/Special Events
 - (f) Southwest Coast Joint Council
 - (g) SAM
 - (h) Waste Management
 - (i) Fire Dept
 - (j) Policy Committee
 - (k) Sewage Treatment
 - (l) HR Committee
8. Exemptions
9. Unfinished Business
10. Round Table
11. Notice of Motion
12. Closed Meeting
13. Next Council Meeting Dec 2025
14. Adjournment

**Town of Stephenville Crossing
PUBLIC COUNCIL MEETING
Oct 15^h, 2025, 6:00 PM
Council Chambers**

The regular meeting of the Stephenville Crossing Town Council was held on Oct 15, 2025

Members Present	Regrets
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Mayor Lisa Lucas

Deputy Mayor Cynthia Downey

Councillors:

Tom Brake Brian Downey

Sean King

Kim Nolan

Anna Brake-Blanchard

Also, Present

Yvonne Young Clerk Manager

Carolyn Brake, Adm Assistant

Mayor Lisa Lucas called the meeting to order 5:55

Land Acknowledgement

Motion 218/25 King/Brake-Blanchard

Be it resolved that the agenda of Oct 15, 2025, be adopted as presented.

In favor 6 **Opposed** 0 **Abstaining** 0

Carried

Motion 219/25 Brake-Blanchard/Nolan

Be it resolved that the minutes of the regular meeting of Sept 17, 2025, Special Closed Meeting Sept 25th, 2025, Special Meeting Oct 6th, 2025, be adopted as presented.

In favor 6 Opposed 0 Abstaining 0

Carrier

Motion 220/25 D.M. Downey/King

Be it resolved the fire hall/community center will no longer be used as community center, as of Oct 15, 2025, it will be used only for fire persons and town events.

In favor 6 Opposed 0 Abstaining 0

Carried

Motion 221/25 Brake/Blanchard/Nolan

Be it resolved that D.M. Cynthia Downey be nominated to be a board member with Western Regional Service Board.

In favor 6 **Opposed** 0 **Abstaining** 0
Carried

Motion 222/25 Brake-Blanchard/Nolan

Be it resolved that D.M. Cynthia Downey be nominated to run for Western Director with MNL.

In favor 6 **Opposed** 0 **Abstaining** 0
Carried

Motion 223/25 D.M. Downey /King

Be it resolved that council would present a resolution at MNL convention concerning depleted homes, property, and garbage on properties giving council more power concerning these matters. For example, if residents fail to comply with orders to clean up property's council can step in clean up the properties and the resident will be held responsible failing to comply could mean water and sewer cut offs.

In favor 6 **Opposed** 0 **Abstaining** 0
Carried

Permits

Motion 224/25 Brake-Blanchard/King

Be it resolved that General Permits #9639 - 9643 be adopted as presented.

In favor 6 **Opposed** 0 **Abstaining** 0
Carried

Motion 225/25 D.M. Downey/J. Brake

Be it resolved that a permit for a sawmill at 54 Main Street be denied on the advice of the town planner.

In favor 5 **Opposed** 0 **Abstaining** 0
Carried

Councillor King was opposed to this decision.

Motion 226/25 Nolan/D.M. Downey

Be it resolved that the permit to construct single dwellings on Oakland Drive be the owner's responsibility will only be approved if the owner agrees that water and sewer will connect from South Street at the owner's own expense.

In favor 6 **Opposed** 0 **Abstaining** 0
Carried

Finances

Motion 227/25 Brake-Blanchard/King

Be it resolved that the following invoices be paid **General \$12,589.10, Fire Dept \$334.12, Library \$39.34, Parks and Recreation \$4,294.65.**

In favor	6	Opposed	0	Abstaining	0
Carried					

Remembrance Day

Motion 228/25 King/Nolan

Be it resolved that on Remembrance Day during festivities council will give out snacks.

In favor	6	Opposed	0	Abstaining	0
Carried					

Motion 229/25 D.M Downey/Brake-Blanchard

Be it resolved that for the years 2026-2029 two council members and the clerk/manager will be attending FCM. Council members will rotate year to year.

In favor	6	Opposed	0	Abstaining	0
Carried					

Capital Works Up Grades to Alexander's Drive

Motion 230 /25 D.M. Downey/ Brake-Blanchard

Be it resolved that Aguathuna Drafting be paid in the amount of \$10,659.52 for the work on Alexander's Drive.

In favor	6	Opposed	0	Abstaining	0
Carried					

Motion 231/25 King/ Brake-Blanchard

Be it resolved that the Lions Club will put a bench in the dog park.

In favor	6	Opposed	0	Abstaining	0
Carried					

Motion 232/25 Brake-Blanchard/D.M. Downey

Be it resolved that council appoint Mr. Brian Joy as commissioner concerning any amendments with the Town Plan and Development Regulations.

In favor	6	Opposed	0	Abstaining	0
Carried					

Motion 233/25 King/ Nolan

Be it resolved that no further business meeting be adjourned at 7:30 Pm.

In favor	6	Opposed	0	Abstaining	0
Carried					

Date Nov 26, 2025

Mayor _____

Clerk/Manager _____

Administrative Assistant _____