

Council Meeting
AGENDA
June 18, 2025

1. Calling of Meeting to Order
2. Land Acknowledgement
3. Adoption of Agenda June 18, 2025
4. Adoption of the Regular meeting of May 21, 2025
5. Business arising from minutes (action report)
6. Appointments
7. General Business:
 - (a) Correspondence (See Attached List)
 - (b) Permits see attached list
 - (c) Finances see attached list
 - (d) Bank Balance \$98,126.50
 - (e) Committee Reports
 - (a) Finances
 - (b) Building and Planning
 - (c) Beautification/Conservation
 - (d) Waste Management
 - (e) Policy Committee
 - (f) Southwest Coast Joint Council
 - (g) Sewage Treatment
 - (h) Fire Dept
 - (i) Parks and Rec
 - (j) Special Events
 - (k) HR Committee
8. Exemptions
9. Unfinished Business
10. Round Table
11. Notice of Motion
12. Privileged
13. Next Council Meeting July 16, 2025
14. Adjournment

**Town of Stephenville Crossing
PUBLIC COUNCIL MEETING
May 21, 6:00 PM
Council Chambers**

The regular meeting of the Stephenville Crossing Town Council was held on May 21, 2025

Members Present	Regrets
Mayor Lisa Lucas	
Deputy Mayor Cynthia Downey	

Councillors:
Sean King
Brian Joy
Sharon Bennett
Brian Downey
Anna Brake-Blanchard

Also, Present
Yvonne Young Clerk Manager
Carolyn Brake, Adm Assistant

Mayor Lisa Lucas called the meeting to order 6:00
Land Acknowledgement
Sharon & Jason Keating, Containerized Sanitation entered the meeting at 6:20 pm left the meeting at 6:45
Bill and Heidi Hynes BSG Sport Recognition entered the meeting at 6:45
left the meeting 7:10pm

Motion 111/25 Bennett/B. Downey
Be it resolved that the agenda of May 21, 2025, be adopted as presented.

In favor	7	Opposed	0	Abstaining	0
Carried					

Motion 112/25 Joy/King
Be it resolved that the minutes of the regular meeting of April 16, 2025, be adopted as presented.

In favor	7	Opposed	0	Abstaining	0
Carried					

Motion 113/25 Joy/ D.M. Downey

Be it resolved that a resident that wanted to join two parcels of land be denied, being the two parcels of land are on opposite sides of the street a street is separating the two properties.

In favor 7 Opposed 0 Abstaining 0
Carried

Fire Dept

Motion 114/25 Brake-Blanchard/King

Be it resolved those 2 applicants that applied to join the fire dept be accepted.

In favor 7 Opposed 0 Abstaining 0
Carried

Business Closed

Motion 115/25 Bennett/ B. Downey

Be it resolved that a business in town be exempted from business tax as the business is closed.

In favor 7 Opposed 0 Abstaining 0
Carried

Motion 116/25 Joy/Bennett

Be it resolved that council would move forward with Tract Consulting to do what needs to be done with asset management.

In favor 7 Opposed 0 Abstaining 0
Carried

Permits

Motion 117/25 Brake -Blanchard/Bennett

Be it resolved that General Permits #9569,9571,9572,9574 be adopted as presented.

In favor 7 Opposed 0 Abstaining 0
Carried

Motion 118/25 D.M. Downey/Bennett

Be it resolved that construction permits #9563,9564,9565,9566,9567,9568,9570,9573 be adopted as presented.

In favor 7 Opposed 0 Abstaining 0
Carried

Crown Land

Motion 119/25 Brake-Blanchard/ King

Be it resolved that a resident wants to extend land (Crown Land) on Brook Street it is approved in principle. The resident must go to Water Resources.

In favor 7 Opposed 0 Abstaining 0
Carried

Motion 120/25 D.M. Downey/ Joy

Be it resolved that Farrell's Excavating Barchois Brook be given approval in principle to extend the cranberry farm

In favor	7	Opposed	0	Abstaining	0
Carried					

Finances

Motion 121/25 D.M. Downey/ B. Downey

Be it resolved that the bills be paid **General Account \$70,556.35,**
Fire Dept \$2,560.08, Library \$1,832.66, Parks & Recreation \$198.53.

In favor	7	Opposed	0	Abstaining	0
Carried					

Motion 122/25 Bennett/Joy

Be it resolved that supplies be ordered for the fire dept in the amount of \$8,487.29.

In favor	7	Opposed	0	Abstaining	0
Carried					

Motion 123/25 D.M. Downey/ King

Be it resolved that EFCO will do upgrades to the electric systems at Ingrams Road and Legion Road lift Stations in the amount of \$2501.25 per Lift Station.

In favor	7	Opposed	0	Abstaining	0
Carried					

Motion 124/24 Bennett/King

Be it resolved that permits will be needed from Water Resources to do Seal Cove Road and Alexander's Drive in the amount of \$2,300.00

In favor	7	Opposed	0	Abstaining	
Carried					

Motion 125/25 D.M. Downey/Brake-Blanchard

Be it resolved that permit from work on Seal Cove Road from Water Resources in the amount \$575.00. be purchased.

In favor	7	Opposed	0	Abstaining	0
Carried					

Motion 126/25 Joy/Brake-Blanchard

Be it resolved that permit for alternate body of water to up grade the infrastructure of water and sewer lines on Seal Cove Road be purchased in the amount of \$920.00.

In favor	7	Opposed	0	Abstaining	0
Carried					

Motion 127/25 Joy/Bennett

Be it resolved that a donation of \$100.00 be made to BSG Sport Recognition.

In favor 7 Opposed 0 Abstaining 0

Carried

Motion 128/25 Brake/King

Be it resolved that a letter be sent to the homeowner of 55 Main Street to clean up the property.

In favor 7 Opposed 0 Abstaining 0

Carried

Motion 129/25 Bennett/ D. M. Downey

Be it resolved that council would accept Containerized Sanitation 3-year contract for garbage collection.

In favor 7 Opposed 0 Abstaining 0

Carried

Motion 130/25 Joy/Bennett

Be it resolved that a letter be written to Mills Law to confirm that services will continue at Crescent Street if taxes are paid in compliance with Town's billing requirements.

In favor 7 Opposed 0 Abstaining 0

Carried

Motion 131/25 Joy/ B. Downey

Be it resolved that council went out of regular meeting at 7:50 to go into a privilege meeting.

In favor 7 Opposed 0 Abstaining 0

Carried

Motion 132/25 King/Bennett

Be it resolved that the council came out of the privilege meeting at 7:55 and back into a regular meeting at 7:55.

In favor 7 Opposed 0 Abstaining 0

Carried

Motion 133/25 Joy/King

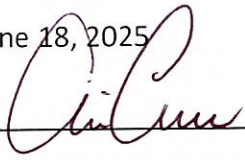
Be it resolved that no further business meeting be adjourned at 8:00.

In favor 7 Opposed 0 Abstaining 0

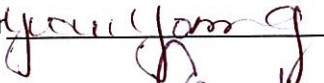
Carried

Date June 18, 2025

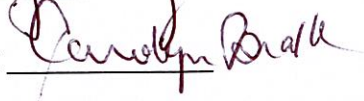
Mayor

A handwritten signature in dark ink, appearing to be "A. C. ...", written over a horizontal line.

Clerk/Manager

A handwritten signature in dark ink, appearing to be "John J. ...", written over a horizontal line.

Administrative Assistant

A handwritten signature in dark ink, appearing to be "Carolyn Drake", written over a horizontal line.