

Council Meeting

AGENDA

May 21, 2025

1. Calling of Meeting to Order
2. Land Acknowledgement
3. Adoption of Agenda May 21, 2025
4. Adoption of minutes of the Regular meeting of April 16, 2025
5. Business arising from minutes (action report)
6. Appointments
6:30 Pm Containerized Sanitation
7:00 Pm Bill Hynes
7. General Business:
 - (a) Correspondence (See Attached List)
 - (b) Permits see attached list
 - (c) Finances see attached list
 - (d) Bank Balance \$101,254.60
 - (e) Committee Reports
 - (a) Finances
 - (b) Building and Planning
 - (c) Beautification/Conservation
 - (d) Waste Management
 - (e) Policy Committee
 - (f) Southwest Coast Joint Council
 - (g) Sewage Treatment
 - (h) Fire Dept
 - (i) Parks and Rec
 - (j) Special Events
 - (k) HR Committee
8. Exemptions
9. Unfinished Business
10. Round Table
11. Notice of Motion
12. Privileged
13. Next Council Meeting June 18, 2025
14. Adjournment

**Town of Stephenville Crossing
PUBLIC COUNCIL MEETING
April 16, 6:00 PM
Council Chambers**

The regular meeting of the Stephenville Crossing Town Council was held on April 16, 2025

Members Present

Regrets

Mayor Lisa Lucas

Deputy Mayor Cynthia Downey

Councillors:

Sean King

Brian Joy

Sharon Bennett

Brian Downey

Anna Brake-Blanchard

Also, Present

Yvonne Young Clerk Manager

Carolyn Brake, Adm Assistant

Eric Bennet with Intervale

Mayor Lisa Lucas called the meeting to order 6:12

Land Acknowledgement

Mayor Lucas welcomed the residence in attendance

Eric Bennett with Intervale. Mr. Bennett left the meeting at 6:30 Pm.

Motion 075/25 Joy/King

Be it resolved that Councillor Brian Downey attend Meeting via telephone.

In favor	6	Opposed	0	Abstaining	0
Carried					

Motion 076/25 Joy/King

Be it resolved that the agenda of April 16, 2025, be adopted as presented.

In favor	6	Opposed	0	Abstaining	0
Carried					

Motion 077/25 D.M. Downey/Joy

Be it resolved that the Minutes of regular meeting of March 19, 2025, be adopted as presented.

In favor	6	Opposed	0	Abstaining	0
Carried					

Exemptions

Motion 078/25 Bennett/D.M Downey

Be it resolved that the business owner who will be closing that business June 30, 2025, will be exempt half a year water and sewer and business tax.

In favor	6	Opposed	0	Abstaining	0
Carried					

Motion 079/25 Bennett/ D.M. Downey

Be it resolved that a request from resident requesting that his two parcels of land be joined and be charged with one water and sewer.

In favor	6	Opposed	0	Abstaining	0
Carried					

Motion 080/25 Joy/King

Be it resolved that a letter will be sent to all Local Service Districts that the Fire Dept providing fire protection to these areas asking them to set up an open house for our firefighters to visit and discuss with the Local Service District's how fire protecting works and ask that each LSD provide at least two names for volunteers to join fire dept.

In favor	6	Opposed	0	Abstaining	0
Carried					

Motion 081/25 Bennett/Joy

Be it resolved that council adopt the New Code of Conduct as presented.

In favor	6	Opposed	0	Abstaining	0
Carried					

Motion 082/25 B. Downey/Joy

Be it resolved that Mayor Lucas and Clerk/Manager Yvonne Young sign the new Code of Conduct.

In favor	6	Opposed	0	Abstaining	0
Carried					

Permits

Motion 083/25 D.M Downey/ Bennett

Be it resolved that General Permits 9556-9562 be adopted as presented.

In favor	6	Opposed	0	Abstaining	0
Carried					

Motion 084/25 D.M. Downey/ Bennett

Be it resolved that an application from a resident to transfer a resident into business be approved in principle (Service NL).

In favor	6	Opposed	0	Abstaining	0
Carried					

Motion 085/25 B. Downey/ Bennett

Be it resolved that a permit be approved in principle (Service NL) for a resident of Mattis Point for to construct a dwelling on crown land.

In favor	6	Opposed	0	Abstaining	0
Carried					

Finances

Motion 086/25 D.M. Downey/ Bennett

Be it resolved that the bills be paid **General Account \$89,812.56, Fire Dept \$252.20, Library \$37.63, Parks & Recreation \$442.92.**

In favor	6	Opposed	0	Abstaining	0
Carried					

Motion 087/25 D.M. Downey/Joy

Be it resolved that the annual donation be made to the Stephenville Theater Festival in the amount of \$350.00.

In favor	6	Opposed	0	Abstaining	0
Carried					

2025 Municipal General Election

Motion 088/25 D.M. Downey/ Bennett

Be it resolved that Returning Officer for the municipal election 2025 be paid \$500.00.

In favor	6	Opposed	0	Abstaining	0
Carried					

Motion 089/24 D.M Downey/Bennett

Be it resolved that the rate for the 4 Deputy Returning Officers for municipal election 2025 be paid \$425.00.

In favor	6	Opposed	0	Abstaining	
Carried					

Motion 090/25 D.M. Downey/Bennett

Be it resolved that the rate for the 4 Poll Clerks for the municipal election 2025 be \$325.00

In favor	6	Opposed	0	Abstaining	0
Carried					

Motion 091/25 D.M. Downey/Bennett

Be it resolved that the rate for information officer for the municipal election 2025 be \$300.00

In favor	6	Opposed	0	Abstaining	0
Carried					

Motion 092/25 D.M. Downey/Bennett

Be it resolved that the rate for the Guard for the municipal election 2025 be \$300.00

In favor	6	Opposed	0	Abstaining	0
Carried					

Motion 093/25 Bennett/D.M. Downey

Be it resolved that the election training for Returning Officer and Deputy Returning Officer attend training in Stephenville May 20,2025.

In favor	6	Opposed	0	Abstaining	0
Carried					

Motion 094/25 Joy/ B. Downey

Be it resolved that there will not be separate election for mayor for municipal election 2025.

In favor	6	Opposed	0	Abstaining	0
Carried					

Motion 095/25 D. M. Downey/Bennett

Be it resolved that there will no advance poll for municipal election 2025.

In favor	6	Opposed	0	Abstaining	0
Carried					

Motion 096/25 D.M Downey / King

Be it resolved that there will only be a recount of votes of 25 or less for municipal election 2025.

In favor	6	Opposed	0	Abstaining	0
Carried					

Motion 097/25 B. Downey/Bennett

Be it resolved that there will be one nomination day for the Municipal Election being held on October 2, nomination day will be September 9, 2025, from 8:00 Am – 8:00 Pm.

In favor	6	Opposed	0	Abstaining	0
Carried					

By Laws

Motion 098/25 Joy/D. M. Downey

Be it resolved that council retain the law firm of Stewart McKelvey for the sale of property that are in arrears of taxes this is under section 146 and 150 TLSD Act.

In favor	6	Opposed	0	Abstaining	0
Carried					

Town Buildings

Motion 99/25 D.M Downey/King

Be it resolved that a new roof for the town building will be repaired and replaced with a metal roof.

In favor	6	Opposed	0	Abstaining
Carried				

Motion 100/25 D.M. Downey/Bennett

Be it resolved that the storage bay have cement poured for the floor 20 X30 4" thick in the amount \$1,818.00.

In favor	6	Opposed	0	Abstaining	0
Carried					

Motion 101/25 Bennett/King

Be it resolved that the council will be moving forward with the plans for green space in the conservation area.

In favor	6	Opposed	0	Abstaining	0
Carried					

Recreation

Motion 102/25 D.M. Downey/Bennett

Be it resolved that funding will be accepted to resurface the rink.

In favor	6	Opposed	0	Abstaining	0
Carried					

Motion 103/25 Joy/Bennett

Be it resolved that the Stephenville Crossing Recreation Committee be given permission to place a shed with the Rec. Building at 22 Hospital Rd.

In favor	6	Opposed	0	Abstaining	0
Carried					

Motion 104/25 D.M. Downey/Joy

Be it resolved that Yvonne Young Clerk/Manager will attend SAM meetings being held April 25th -April 27th in Corner Brook.

In favor	6	Opposed	0	Abstaining	0
Carried					

Motion 105/25 Bennett/D.M. Downey

Be it resolved that Yvonne Young Clerk/Manager become a member of Canadian Association of Municipal Administrators.

In favor	6	Opposed	0	Abstaining	0
Carried					

Motion 106/25 D.M. Downey/King

Be it resolved that the Biomax be retained to file WSER Transitional Authorization Application RE: Environmental Climate Change Canada application with the federal government for the Transition for the outfall.

In favor	6	Opposed	0	Abstaining	0
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Carried

Motion 107/25 D.M. Downey/King

Be it resolved that the old flow meter be replaced with a new flow meter at wells 6 and 7.

In favor	6	Opposed	0	Abstaining	0
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Carried

Motion 108/25 D.M. Downey/Joy

Be it resolved that the council would move forward working with Asset management.

In favor	6	Opposed	0	Abstaining	0
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Carried

Street Markings

Motion 109/25 D.M. Downey/Joy

Be it resolved that the council extend the contract for street markings with Precision Enterprises for the years 2025, 2026, 2027 in the amount of 8200.00 + 1230.00 = \$ 9,430.00 per year

In favor	6	Opposed	0	Abstaining	0
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Carried

Motion 110/25 Bennett/King

Be it resolved that no further business meeting be adjourned at 7:20

In favor	6	Opposed	0	Abstaining	0
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Carried

Date May 21, 2025

Mayor

Clerk/Manager

Administrative Assistant



