

Council Meeting
AGENDA
March 19, 2025

1. Calling of Meeting to Order
2. Land Acknowledgement
3. Adoption of Agenda March 19, 2025
4. Adoption of minutes of the Regular meeting of February 19, 2025
5. Business arising from minutes (action report)
6. Appointments
7. General Business:
 - (a) Correspondence (See Attached List)
 - (b) Permits see attached list
 - (c) Finances see attached list
 - (d) Bank Balance \$60,134.20
 - (e) Committee Reports
 - (a) Finances
 - (b) Building and Planning
 - (c) Beautification/Conservation
 - (d) Waste Management
 - (e) Policy Committee
 - (f) World Energy
 - (g) Sewage Treatment
 - (h) Fire Dept
 - (i) Parks and Rec
 - (j) Special Events
 - (k) HR Committee
 - (L) SWCJ Council
8. Exemptions
9. Unfinished Business
10. Round Table
11. Notice of Motion
12. Privileged
13. Next Council Meeting April 16, 2025
14. Adjournment

**Town of Stephenville Crossing
PUBLIC COUNCIL MEETING
Feb 19, 6:00 PM
Council Chambers**

The regular meeting of the Stephenville Crossing Town Council was held on Feb 19, 2025

Members Present

Regrets

Mayor Lisa Lucas

Deputy Mayor Cynthia Downey

Councillors:

Sean King

Brian Downey

Brian Joy

Sharon Bennett

Anna Brake-Blanchard

Also, Present

Yvonne Young Clerk Manager

Carolyn Brake, Adm Assistant

Resident 1

Mayor Lisa Lucas called the meeting to order 6:00

Land Acknowledgement

Mayor Lucas welcomed the guest

Motion 022/25 Bennett/King

Be it resolved that the Agenda of February 19, 2025, be adopted as presented.

In favor	6	Opposed	0	Abstaining	0
Carried					

Motion 023/2/ D.M. Downey/ Brake-Blanchard

Be it resolved that the Minutes of regular meeting of January 15, 2025 be adopted as presented.

In favor	6	Opposed	0	Abstaining	0
Carried					

Permits

Motion 024/25 Bennett/D.M. Downey

Be it resolved that the general repair permit number 9558 be adopted as presented.

In favor	6	Opposed	0	Abstaining	0
Carried					

Motion 025/25 D.M. Downey/ Brake-Blanchard

Be it resolved that a Crown Lands application on Carters Road for Grape Production be adopted as presented.

In favor	6	Opposed	0	Abstaining	0
Carried					

Motion 026/25 Brake-Blanchard/ King

Be it resolved that typo corrections be made to motions 017/018 25this is to correct the number of councilors voting. Refer to minutes of January 19, 2025, motions 017/018.

In favor	6	Opposed	0	Abstaining	0
Carried					

Motion 027/25 D.M. Downey/Brake-Blanchard

Be it resolved that Tax Receivable Summary for the taxation year 2025 for tax collections be set at 90%.

In favor	6	Opposed	0	Abstaining	0
Carried					

Motion 028/24 Brake-Blanchard /Bennett

Be it resolved that the National Building Code be accepted as presented.

In favor	6	Opposed	0	Abstaining	
Carried					

Motion 029/25 Bennett/D.M. Downey

Be it resolved that National Fire Code be accepted as presented.

In favor	6	Opposed	0	Abstaining	0
Carried					

Motion 030/25 D.M. Downey/ Brake-Blanchard

Be it resolved that Municipal Assessment Review Commissioner for 2026 be accepted as presented.

In favor	6	Opposed	0	Abstaining	0
Carried					

Finances

Motion 031/25 Bennett / D.M. Downey

Be it resolved that the following bills be paid **General Account** \$70,847.65.

Fire Dept \$22,016.01, **Library** \$752.57, **Parks and Recreation** \$2,151.99

In favor	6	Opposed	0	Abstaining	0
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Carried

Winter Carnival

Motion 032/25 D.M. Downey/Brake -Blanchard

Be it resolved that Fireworks for Winter Carnival be purchased in the amount of \$1,500.00 + hst 225.00 = \$1,725.00.

In favor	6	Opposed	0	Abstaining	0
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Carried

Motion 033/25 Brake-Blanchard / King

Be it resolved that funds for Kiddie Bingo be in the amount of \$150.00

In favor	6	Opposed	0	Abstaining	0
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Carried

Motion 034/25 Bennett/ D.M. Downey

Be it resolved that the Council sponsor the movie night being put off by the Recreation Committee at \$3.00 per person with a cap of \$300.00.

In favor	6	Opposed	0	Abstaining	0
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Carried

Motion 035/25 D.M. Downey /Brake

To be resolved those three prizes of \$25.00 each given for the Ice Fishing Derby

In favor	6	Opposed	0	Abstaining	0
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Carried

Recreation

Motion 036/25 Bennett/D.M. Downey

Be it resolved that membership fees be renewed for 2025 with Recreation NL 2025 in the amount of \$150.00

In favor	6	Opposed	0	Abstaining	0
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Carried

Motion 037/25 D. M. Downey/Brake-Blanchard

Be it resolved that the Council pay the insurance for the Recreation Committee in the amount of \$2,200.00 and have the town included on the certificate.

In favor	6	Opposed	0	Abstaining	0
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Carried

Motion 038/25 Brake-Blanchard/ Bennett

Be it resolved that one council member attend the Recreation NL convention being held in Grand Falls Windsor April 29 – May 1, 2025. Council sponsor one member of Stephenville Crossing Recreation Committee.

In favor	6	Opposed	0	Abstaining	0
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Carried

Motion 039/25 Bennett / D.M. Downey

Be it resolved that a letter of support be written so the Recreation Committee can apply for Ages NL Grant.

In favor	6	Opposed	0	Abstaining	0
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Carried

Motion 040/245 Brake-Blanchard /Bennett

Be it resolved that the donation to Best Bus in the amount of \$4,000.00 be made when funds become available.

In favor	6	Opposed	0	Abstaining	0
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Carried

Motion 041/245 Bennett /D.M. Downey

Be it resolved that the donation of \$4,000.00 be made to the Aquatic Center when funds become available.

In favor	6	Opposed	0	Abstaining	0
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Carried

Fire Dept

Motion 042/245 Brake-Blanchard /King

Be it resolved that junior firefighters could attend incidents to help with the pumper or fire hydrants.

In favor	6	Opposed	0	Abstaining	0
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Carried

Motion 043/25 King /Joy

Be it resolved that an application be submitted to the Department of Just for a new jaws of life for the Volunteer Fire Dept.

In favor	6	Opposed	0	Abstaining	0
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Carried

Motion 044/25 King /Bennett

Be it resolved that a letter be sent to Minster Hutton, Minster Reid, Minster Hogan, regarding a proposed new long term care center for Bay St. George Region. The council has requested a meeting to discuss the possibility of the New Long-Term Facility being built in Stephenville Crossing

In favor	6	Opposed	0	Abstaining	0
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Carried

Motion 045/25 D.M Downey /Bennett

Be it resolved that a resident requesting to be exempt from water and sewer on a parcel of vacant land be denied.

In favor	6	Opposed	0	Abstaining	0
Carried					

Motion 046/25 Joy /Brake-Blanchard

Be it resolved that Mayor Lucas, D.M. Downey alternate attending the Southwest Coast Joint Council meetings, Clerk Manager Young to attend with Mayor Lucas or Deputy Mayor Downey.

In favor	6	Opposed	0	Abstaining	0
Carried					

Motion 047/25 D.M. Downey /Brake-Blanchard

Be it resolved that Councilor Bennett attend PMA Convention in St. John's on April 8,2025 – April 11,2025.

In favor	6	Opposed	0	Abstaining	0
Carried					

Motion 048/25 D.M. Downey /Bennett

Be it resolved that a letter be written to any residents that plows snow or pushes snow into the public road right of way.

In favor	6	Opposed	0	Abstaining	0
Carried					

Motion 049/25 Joy /D.M. Downey

Be it resolved that the council would host a meet and greet for volunteer appreciation on April 27, 6 to 8 pm. To be catered by the Mary and Martha Organization

In favor	6	Opposed	0	Abstaining	0
Carried					

Motion 050/25 Brake /Bennett

Be it resolved that the spring clean -up take place from May 12 – May 16,2025.

In favor	6	Opposed	0	Abstaining	0
Carried					

Motion 051/25 Bennett /D.M Downey

Be it resolved that tender be called for line painting for the year 2025.

In favor	6	Opposed	0	Abstaining	0
Carried					

Motion 052/25 D.M. Downey /Brake- Blanchard

Be it resolved that a lawyer be retained to oversee the lease on the rink.

In favor	6	Opposed	0	Abstaining	0
Carried					

Motion 053/25 Brake-Blanchard /Bennett

Be it resolved that PMA Regional Meeting being held in Deer Lake on February 25 be attended by Clerk/Manager and Administrative Assistant.

In favor 6 Opposed 0 Abstaining 0

Carried

Motion 054/25 Bennett /Joy

Be it resolved that no further business meeting be adjourned at 7:00 pm.

In favor 6 Opposed 0 Abstaining 0

Carried

Date March 19, 2025

Mayor

Clerk/Manager

Administrative Assistant



