

Council Meeting
AGENDA
January 17, 2024

1. Calling of Meeting to Order
2. Adoption of Agenda January 17, 2024
3. Adoption of minutes of the Regular meeting of Dec 13, 2023
Special Meeting of January 4, 2024
4. Business arising from minutes (action report)
5. Appointments
6. General Business:
 - (a) Correspondence (See Attached List)
 - (b) Permits see attached list
 - (c) Finances see attached list
 - (d) Bank Balance \$41,164.23
 - (e) Committee Reports
 - (a) Finances
 - (b) Building and Planning
 - (c) Beautification/Conservation
 - (d) Waste Management
 - (e) Policy Committee
 - (f) World Energy
 - (g) Sewage Treatment
 - (h) Fire Dept
 - (i) Parks and Rec
 - (j) Special Events
 - (k) HR Committee
7. Exemptions
8. Unfinished Business
9. Round Table
10. Notice of Motion
11. Privileged
12. Next Council Meeting Feb 21, 2024
13. Adjournment

Town of Stephenville Crossing

PUBLIC COUNCIL MEETING

Dec 13, 2024, 6 PM

Council Chambers

The regular meeting of the Stephenville Crossing Town Council was held on Nov 15, 2023

Members Present

Mayor Lisa Lucas

Regrets

Deputy Mayor Cynthia Downey

Councillors:

Sharon Bennett

Brian Joy

Sean King

Brian Downey

Anna Brake-Blanchard

Also Present

Yvonne Young Clerk Manager

Carolyn Brake Adm Assistant

Mayor Lisa Lucas called the Budget meeting to order at 6:05 Pm.

Mayor Lisa Lucas called regular meeting to order at 6:55

Motion 252/23 Bennett /Downey

Be it resolved that the agenda of Dec 13, 2023, be adopted as presented.

In Favour	6	Opposed	0	Abstaining	0
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Motion 253/23 Joy/Bennett

Be it resolved that the minutes of Nov 13, 2023, be adopted as presented.

In Favour	6	Opposed	0	Abstaining	0
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Motion 254/23 Blanchard/Bennett

Be it resolved that preapproval to be given to an applicant who would like to join the Fire Dept.

On condition that the criminal check is in order.

In Favour	6	Opposed	0	Abstaining	0
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Motion 255/23 King/Downey

Be it resolved that the Sober New Years could go ahead to be held at the Community Hall.

In Favour	6	Opposed	0	Abstaining	0
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Motion 256/23 Downey/King

Be it resolved that out of the 5 proposals that was presented to council by containerized sanitation Option 1 being the most economical be accepted.

Option 1: Waste Collection 3 Weeks a month recycling Collection 1 week a month. The compromise is that residents would need to hold their waste for the one week each month.

Ask for a quote on option 5.

Option 5: Have a 2nd recycling truck and collect recycling on your regular scheduled day of service. Waste and recycling collection would continue each week.

In Favour	6	Opposed	0	Abstaining	0
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Permits

Motion 257/23 Joy/Downey

Be it resolved that general repair permit and construction permit be approved.

In Favour	6	Opposed	0	Abstaining	0
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Motion 258/23 Blanchard/Bennett

Be it resolved that Spring Clean-up will take place from May 13-17, 2024.

In favour	6	Opposed	0	Abstaining	0
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Motion 259/23 Bennett/Blanchard

Be it resolved that a refund be paid to a resident for an overpayment on account.

In favour	6	Opposed	0	Abstaining	0
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Motion 260/23 Blanchard/Bennett

Be it resolved to hire Walsh Consulting to draw up the accessibility Plan.

In favour	6	Opposed	0	Abstaining	0
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Motion 261/23 Blanchard/Downey

Be it resolved that Auathuna Drafting and Consulting Company Ltd. be awarded the engineering contract for Phase 5 Seal Cove Road, Water Sewer, and Storm Replacement in the amount of \$87,676.32 (HST Inc.)

In favor	6	Opposed	0	Abstaining	0
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Motion 262/23 Downey/Bennett

Be it resolved that Mayor Lisa Lucas sign the agreement entering in to an agreement with Auathuana Drafting and Consulting Company Ltd. For engineering services for phase 5 Seal Cove R, Water and Sewer Storm Replacement.

In favour	6	Opposed	0	Abstaining	0
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Finances

Motion 263/23 Bennett/Blanchard

Be it resolved that FCM membership for 2024 be paid in the amount of \$663.77.

In favor	6	Opposed	0	Abstaining	0
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Motion 264/23 Bennett/Blanchard

Be it resolved to pay the bills.

General \$46,076.00 Fire Dept \$2,440.70 Library \$30.64

Parks & Recreation \$562.35 MC \$2,217.14.

In favor	6	Opposed	0	Abstaining	0
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Motion 265/23 Blanchard /Bennett

Be it resolved that Fire Chief be reimbursed in the amount of \$420.26 for Christmas social.

In favor	6	Opposed	0	Abstaining	0
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Motion 266/23 Blanchard /Bennett

Be it resolved that the 2024 Budget be approved in the amount of \$1,841,110.88.

In favor	6	Opposed		Abstaining	0
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Motion 267/23 Bennett/DM Downey

Be it resolved that Mayor Lisa Lucas and Clerk/Manager Yvonne Young sign the 2024 Budget.

In favor	6	Opposed	0	Abstaining	0
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Resolution 268/23 Joy/Blanchard

Be it resolved that by minute of council the following tax rates be in affect from the period of January 01,2024 to December 31st, 2024.

In favor	6	Opposed	0	Abstaining	0
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Motion 269/23 Joy /Blanchard

Be it resolved that Property Tax will be 6.5 mills on assessed property value.

In favor	6	Opposed	0	Abstaining	0
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Motion 270/23 Blanchard /Downey

Be it resolved that the Minimum Property tax be \$600.00 per year.

In favor	6	Opposed	0	Abstaining	0
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Motion 271/23 Downey/Bennett

Be it resolved that the Water and Sewer Taxes residential be \$462.00.

In favor	6	Opposed	0	Abstaining	0
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Motion 272/23 Bennett/King

Be it resolved that Business Water and Sewer be \$666.00 per unit.

In favor	6	Opposed	0	Abstaining	0
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Motion 273/23 King/joy

Be it resolved that the Government Buildings for Water & Sewer be \$5,000.00 per unit.

In favor	6	Opposed	0	Abstaining	0
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Motion 274/23 Joy/Blanchard

Be it resolved that Water & Sewer for St. Michael's School be \$5000.00 flat rate.

In favor	6	Opposed	0	Abstaining	0
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Motion 275/23 Blanchard/Downey

Be it resolved that Construction Permits be \$50.00.

In favor	6	Opposed	0	Abstaining	0
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Motion 276/23 Downey/Bennett

Be it resolved that General Repair Permits 3 items or less \$10.00.

In favor	6	Opposed	0	Abstaining	0
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Motion 277/23 Bennett/King

Be it resolved that General Repair Permits 4 items or more \$25.00.

In favor	6	Opposed	0	Abstaining	0
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Motion 278/23 King/Joy

Be it resolved that fencing Permit be \$10.00.

In favor	6	Opposed	0	Abstaining	0
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Motion 279/23 Joy/Blanchard

Be it resolved that a Tax Certificate be \$100.00.

In favor	6	Opposed	0	Abstaining	0
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Motion 280/23 Blanchard/Downey

Be it resolved that a Compliance Certificate be \$100.00.

In favor	6	Opposed	0	Abstaining	0
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Motion 281/23 Downey/Bennett

Be it resolved that Water & Sewer connection be \$1000.00 per connection.

In favor	6	Opposed	0	Abstaining	0
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Motion 282/23 Bennett/King

Be it resolved that Fire Protection for Local Service Districts be \$75.00 per household.

In favor	6	Opposed	0	Abstaining	0
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Motion 283/23 King/Joy

Be it resolved that Emergency Water shut off after hours be \$75.00.

In favor	6	Opposed	0	Abstaining	0
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Motion 283/23 Joy/Blanchard

Be it resolved that Borrowing of the snake be \$20.00 per each time.

In favor	6	Opposed	0	Abstaining	0
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Motion 284/23 Blanchard/Downey

Be it resolved that Local Service District Subdivision Administration fee be \$300.00 per each subdivision.

In favor	6	Opposed	0	Abstaining	0
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Motion 285/23 Downey/Bennett

Be it resolved that Local Service District Construction Administration fee be \$50.00 per each application.

In favor	6	Opposed	0	Abstaining	0
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Motion 286/23 Bennett/King

Be it resolved that Crown Land Residential Applications be \$50.00 per each application.

In favor	6	Opposed	0	Abstaining	0
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Motion 287/23 King/Joy

Be it resolved that Crown Land Commercial Applications be \$100.00 per each application.

In favor	6	Opposed	0	Abstaining	0
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Motion 288/23 Joy/Blanchard

Be it resolved that invoice requested more than once \$15.00 per request.

In favor	6	Opposed	0	Abstaining	0
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Motion 289/23 Blanchard/Downey

Be it resolved that Business Tax Rates for 2024 Category 1- Minimum Business Tax be \$150.00.

In favor	6	Opposed	0	Abstaining	0
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Motion 290/23 Downey/Bennett

Be it resolved that Business Tax for 2024 Category 2, 12 mills on assessed property value.

In favor	6	Opposed	0	Abstaining	0
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Motion 291/23 Bennett/King

Be it resolved that Business Tax for 2024 Category 3, 15 mills on assessed property value.

In favor	6	Opposed	0	Abstaining	0
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Motion 292/23 King/Joy

Be it resolved that Business Tax for 2024 Category 4, 20 mills on assessed property value.

In favor	6	Opposed	0	Abstaining	0
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Motion 293/23 Joy/Blanchard

Be it resolved that Business Tax for 2024 Category 5, 25 mills on assessed property value.

In favor	6	Opposed	0	Abstaining	0
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Motion 294/23 Blanchard/Downey

Be it resolved that Business Tax for 2024 Category 6, 30 mills on assessed property value.

In favor	6	Opposed	0	Abstaining	0
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Motion 295/23 Downey/Bennett

Be it resolved that Business Tax for 2024 Category 7, 7 mills on assessed property value.

In favor	6	Opposed	0	Abstaining	0
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Motion 296/23 Bennett/King

Be it resolved that Business Tax for 2024 Category 8 Minimum Business Tax be \$100.00.

In favor	6	Opposed	0	Abstaining	0
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Motion 297/23 King/Joy

Be it resolved that Business Tax for 2024 Category 9 Minimum Business Tax be \$200.00.

In favor	6	Opposed	0	Abstaining	0
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Motion 298/23 Joy/Blanchard

Be it resolved that Business Tax for 2024 Category 10 be 5.5 mills on assessed property value.

In favor	6	Opposed	0	Abstaining	0
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Motion 299/23 Blanchard/Downey

Be it resolved that Business Tax for 2024 Category 11 minimum business tax be \$1000.00.

In favor	6	Opposed	0	Abstaining	0
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Motion 300/23 Downey/Bennett

Be it resolved Category 1 Minimum Business Tax.

In favor	6	Opposed	0	Abstaining	0
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Motion 301/23 Bennett/King

Be it resolved Category 2 accounting offices, rentals, repairs shops, taxies, restaurants, takeouts, lounges, clubs, hardware store, flower shops.

In favor	6	Opposed	0	Abstaining	0
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Motion 302/23 King/Joy

Be it resolved Category 3 Medical clinics, dental clinics, surveying, broadcasting, liquor store, convenience stores, variety stores, mail order.

In favor	6	Opposed	0	Abstaining	0
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Motion 303/23 Joy/Blanchard

Be it resolved Category 4 Building supplies, drug store.

In favor	6	Opposed	0	Abstaining	0
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Motion 304/23 Blanchard/Downey

Be it resolved Category 5 catering business, funeral homes.

In favor	6	Opposed	0	Abstaining	0
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Motion 305/23 Downey/Bennett

Be it resolved Category 6 oil companies, grocery stores.

In favor	6	Opposed	0	Abstaining	0
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Motion 306/23 Bennett/King

Be it resolved Category 7 fitness centers.

In favor	6	Opposed	0	Abstaining	0
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Motion 307/23 King/Joy

Be it resolved Category 8 minimum business tax Fisher persons.

In favor	6	Opposed	0	Abstaining	0
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Motion 308/23 Joy/Blanchard

Be it resolved Category 9 construction companies without any assessed value, apartment rentals.

In favor	6	Opposed	0	Abstaining	0
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Motion 309/23 Blanchard /Downey

Be it resolved Category 10 Hotels.

In favor	6	Opposed	0	Abstaining	0
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Motion 310/23 Downey /Bennett

Be it resolved Category 11 Financial institution.

In favor	6	Opposed	0	Abstaining	0
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Motion 311/23 Downey /Bennett

Be it resolved that in accordance with taxation of Utilities and Cable Television Companies Act those companies covered by the Act will be taxed at the rate of 2.5% of Gross Revenue.

In favor	6	Opposed	0	Abstaining	0
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Motion 312/23 Bennett /King

Be it resolved that when invoices are sent in January the following notice will appear on the invoice.

All taxes are due and payable January 1st, 2024. Property tax must be paid in full by June 30th, 2024, or your account will be considered in arrears. Water and sewer taxes are payable monthly and if not paid after three months water services to your property will be disconnected.

In favor	6	Opposed	0	Abstaining	0
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Motion 313/23 King /Joy

Be it resolved to enforce payment of any tax imposed, council may disconnect the service provided by water and sewer systems. Any accounts not paid in full by the date on the cut off notice is subject to a \$75.00 penalty.

In favor	6	Opposed	0	Abstaining	0
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Motion 314/23 Joy /King

Be it resolved that no further business meeting was adjourned at 8:00.

In favor	6	Opposed	0	Abstaining	0
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Date Jan 17, 2024

Mayor

Clerk/Manager

Administrative Assistant

