

Council Meeting
AGENDA
Dec 13, 2023

1. Calling of Meeting to Order
2. Adoption of Agenda Dec 13, 2023
3. Adoption of minutes of the Regular meeting of Nov 15, 2023
4. Business arising from minutes (action report)
5. Appointments
6. General Business:
 - (a) Correspondence (See Attached List)
 - (b) Permits see attached list
 - (c) Finances see attached list
 - (d) Bank Balance \$80,431.12
 - (e) Committee Reports
 - (a) Finances
 - (b) Building and Planning
 - (c) Beautification/Conservation
 - (d) Waste Management
 - (e) Policy Committee
 - (f) World Energy
 - (g) Sewage Treatment
 - (h) Fire Dept
 - (i) Parks and Rec
 - (j) Special Events
 - (k) HR Committee
7. Exemptions
8. Unfinished Business
9. Round Table
10. Notice of Motion
11. Privileged
12. Next Council Meeting Jan 20, 2024
13. Adjournment

**Town of Stephenville Crossing
PUBLIC COUNCIL MEETING
Nov 15, 2023, 6 PM
Council Chambers**

The regular meeting of the Stephenville Crossing Town Council was held on Nov 15, 2023

Members Present
Mayor Lisa Lucas
Deputy Mayor Downey

Regrets

Councillors:
Sharon Bennett
Sean King
Brian Joy

Anna Brake

Brian Downey came into the meeting at 6:45

Also Present
Yvonne Young Clerk Manager
Carolyn Brake Adm Assistant

Mayor Lisa Lucas called the meeting to order at 5:55 Pm.

Motion 224/23 Joy /Bennett

Be it resolved that the agenda of Nov 15, 2023 be adopted as presented.

In Favour	5	Opposed	0	Abstaining	0
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Motion 225/23 DM Downey/Bennett

Be it resolved that the minutes of October 11, 2023 be adopted as presented.

In Favour	5	Opposed	0	Abstaining	0
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Motion 226/23 Joy/DM Downey

Be it resolved that a resident who requested permission to open a pet grooming business be approved and will be charged business tax, and water & sewer tax.

In Favour	5	Opposed	0	Abstaining	0
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Motion 227/23 Bennett/King

Be it resolved that a resident who requested permission to open a landscaping, and cleaning business be approved and business tax be charged.

In Favour	5	Opposed	0	Abstaining	0
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Motion 228/23 DM Downey/Bennett

Be it resolved that a letter be sent to a resident advising them of requirements to operate a business, there are certain protocols that must followed before opening said business.

In Favour	5	Opposed	0	Abstaining	0
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Permits

Motion 229/23 Bennett/Joy

Be it resolved that general repairs permit 9541 and construction permits 9542-9544 be approved.

In Favour	5	Opposed	0	Abstaining	0
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Motion 230/23 DM Downey/King

Be it resolved that approval in principal be give to a property owner to construct a cabin on the Maritime Link Road

In favour	5	Opposed	0	Abstaining	0
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Motion 231/23 Bennett/DM Downey

Be it resolved that permits for crownland in Black Duck Siding be approved.

In favour	5	Opposed	0	Abstaining	0
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Motion 232/23 Joy/King

Be it resolved that a request for approval for Crown Land Burgeo Road be denied, as this is not in the Town of Stephenville Crossing development area.

In favour	5	Opposed	0	Abstaining	0
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Motion 233/23 DM Downey/Bennett

Be it resolved that the space from Veteran's memorial to the trail by the cenotaph be filled in to connect the two parcels of land.

In favor	5	Opposed	0	Abstaining	0
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Motion 234/23 Bennett/DM Downey

Be it resolved that the following dates be set for the council meetings in 2024.

Jan 10, Feb21, Mar20, April 17, May 15, June 19, July 17, Aug 21, Sept 18, Oct 16, Nov 20, Dec 11,

In favour	5	Opposed	0	Abstaining	0
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Motion 235/23 DM Downey/Bennett

Be it resolved that the Town Office be closed from noon on Dec 22nd ,2023 and reopen on 8;30 am January 2,2024.

In favor	5	Opposed	0	Abstaining	0
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Finances

Motion 236/23 Bennett/DM Downey

Be it resolved to pay the bills.

General \$47,980.13 Fire Dept \$5,597.35, Library \$194.00

Parks & Recreation \$12,933.46.

In favor	5	Opposed	0	Abstaining	0
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Motion 237/23 Joy/DM Downey

Be it resolved to buy a swing set or some recreation for children on the green space at 45 Main Street.

In favor	5	Opposed	0	Abstaining	0
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Motion 238/23 Joy/Bennett

Be it resolved that a new pick-up truck be purchased for public works.

In favor	4	Opposed	1	Abstaining	0
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Councillor Sean King opposed the purchase of the pick-up.

Motion 239/23 Bennett/DM Downey

Be it resolved that the Christmas Cheer for council, staff, and Fire dept be the same as previous years.

In favor	5	Opposed	0	Abstaining	0
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Motion 240/23 DM Downey/Bennett

Be it resolved that the software support from Town Suite support be renewed for 2024 at the cost of \$11,399.41.

In favor	5	Opposed	0	Abstaining	0
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Motion 241 Bennett /DM Downey

Be it resolved that the MNL Symposium in Gander (May2-4) two council, clerk/manager will attend.

In favor	5	Opposed	0	Abstaining	0
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Motion 242/23 DM Downey/Bennett

Be it resolved that MNL Convention in Corner Brook (Nov 7-9) council, and staff will attend.

In favor	5	Opposed	0	Abstaining	0
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Motion 243/23 Bennett/DM Downey

Be it resolved that PMA Convention held April 8-12 in Gander staff and one council will attend.

In favor	5	Opposed	0	Abstaining	0
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Motion 244/23 DM Downey/Bennett

Be it resolved that PMA Symposium in Corner Brook (Oct 3-4), staff and one council member will attend.

In favor	5	Opposed	0	Abstaining	0
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Motion 245/23 Bennett/DM Downey

Be it resolved that the fire chief and one firefighter will attend Fire Dept Convention tentatively (Sept)

In favor	5	Opposed	0	Abstaining	0
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Motion 246/23 DM Downey/King

Be it resolved that the fire dept will have a Christmas Dinner at a cost for food \$637.51 plus wages \$250.00.

In favor	5	Opposed	0	Abstaining	0
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Motion 247/23 Bennett/King

Be it resolved that Shea's Building Supplies be paid the amount \$219.73 for the fire Dept.

In favor	5	Opposed	0	Abstaining	0
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Recreation

Motion 248/23 DM Downey/Bennett

Be it resolved that 50 ft of fencing be ordered from Cangro \$2,954.39 + \$443.16= \$3,397.55.

In favor	5	Opposed	0	Abstaining	0
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Capital Works

Motion 249/23 Bennett/DM Downey

Be it resolved that Allnorth be paid \$6,944.05 for Phase 3 for Seal Cove Road.

In favor	5	Opposed	0	Abstaining	0
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Motion 250/23 DM Downey/Bennett

Be it resolved that Allnorth be paid \$19,333.67 for Phase 4 Seal Cove Road.

In favor	5	Opposed	0	Abstaining	0
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Motion 251/23 Bennett/King

Be it resolved that no further business meeting adjourned at 7:30 pm.

In favor	6	Opposed	0	Abstaining	0
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Date Dec 13, 2023

Mayor 

Clerk/Manager 

Administrative Assistant 