

Council Meeting

---

AGENDA

Oct 11, 2023

1. Calling of Meeting to Order
2. Adoption of Agenda Oct 11, 2023
3. Adoption of minutes of the Regular meeting of Sept 6, 2023
4. Business arising from minutes (action report)
5. Appointments  
6:30 pm Fire Chief, Garrick
6. General Business:
  - (a) Correspondence (See Attached List)
  - (b) Permits see attached list
  - (c) Finances see attached list
  - (d) Bank Balance \$60,145.60
  - (e) Committee Reports
    - (a) Finances
    - (b) Building and Planning
    - (c) Beautification/Conservation
    - (d) Waste Management
    - (e) Policy Committee
    - (f) World Energy
    - (g) Sewage Treatment
    - (h) Fire Dept
    - (i) Parks and Rec
    - (j) Special Events
    - (k) HR Committee
7. Exemptions
8. Unfinished Business
9. Round Table
10. Notice of Motion
11. Privileged Yes
12. Next Council Meeting Nov 8, 2023
13. Adjournment

**Town of Stephenville Crossing  
PUBLIC COUNCIL MEETING  
Sept 6, 2023, 6 PM  
Council Chambers**

The regular meeting of the Stephenville Crossing Town Council was held on Sept 6, 2023

Members Present  
Mayor Lisa Lucas  
Deputy Mayor Downey

Regrets

Councillors:  
Sharon Bennett  
Brian Downey (Councillor Downey entered meeting @6:23)  
Anna Blanchard  
Sean King  
Brian Joy

Also Present  
Yvonne Young Clerk Manager  
Carolyn Brake Administrative Assistant

Mayor Lisa Lucas called the meeting to order at 6:05 Pm.

Motion 171/23 Bennett/DM Downey

Be it resolved that the agenda of Sept 6, 2023, be adopted as presented.

<b>In Favour</b>	<b>6</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
------------------	----------	----------------	----------	-------------------	----------

Motion 172/23 King/Joy

Be it resolved that the minutes of the regular council meeting of July 19, 2023, be adopted as presented.

<b>In Favour</b>	<b>6</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
------------------	----------	----------------	----------	-------------------	----------

**Capital Works**

Motion 173/23 Joy/Blanchard

Be it resolved that the MCW Capital Works funding for upgrades to Seal Cove Rd, Phase 5, Water Sewer and storm replacement be accepted.

Total project Cost	\$1,726,524.00				
GST/HST	160,852.00				
Total Eligible Cost	1,565,672.00				
Federal Contribution	626,269.00			40%	
Provincial Contribution	782,836.00			50%	
Council Portion	156,567.00			10%	
<b>In Favour</b>	<b>6</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>

Motion 174/23 DM Downey/Bennett

Be it resolved that an engineer be engaged for Phase 5 Seal Cove Road upgrades water sewer and storm replacement.

**In Favour**      **6**                      **Opposed**                      **0**                      **Abstaining**                      **0**

**Councillor Downey joined the meeting at 6:23 pm**

Motion 175/23 Joy /Brake

Be it resolved that Mayor Lisa Lucas and Clerk/Manager Yvonne Young sign the agreement for Phase 5 Seal Cove Road, water and sewer and storm upgrades.

**In Favour**      **7**                      **Opposed**                      **0**                      **Abstaining**                      **0**

Motion 176/23 Joy/Brake

Be it resolved that the fall clean up be postponed due to the extraordinary costs put to the town by WRWM will review budgeting next year for two clean ups if feasible.

**In Favour**      **6**                      **Opposed**                      **1.**                      **Abstaining**                      **0**

Councillor B. Downey Opposed because people expect two clean ups if no clean up garbage will be dumped in unfavourable places.

Motion 177/23 Blanchard/Downey

Be it be resolved that the review from Public Procurement office be accepted as presented.

**In favour**      **7**                      **Opposed**                      **0**                      **Abstaining**                      **0**

Motion 178/23 Bennett/DM Downey

Be it resolved that the training recommended by Public Procurement for the Office staff and council take place.

**In favour**      **7**                      **Opposed**                      **0**                      **Abstaining**                      **0**

Motion 179/23 Joy/Bennett

Be it resolved that Mayor Lisa Lucas and Deputy mayor Cynthia Downey be a voting delegate at MNL convention in October.

**In favour**      **7**                      **Opposed**                      **0**                      **Abstaining**                      **0**

Motion 180/23 DM Downey/Blanchard

Be it resolved that Town Office will be closed on Oct 2<sup>nd</sup>,2023 in observance of Reconciliation Day.

**In favour**      **7**                      **Opposed**                      **0**                      **Abstaining**                      **0**

### **Permits**

Motion 181/23 Blanchard/Bennett

Be it resolved that general repair permits 9503-9518,9523-9527,9529-9534 be approved as presented.

**In favour**      **7**                      **Opposed**                      **0**                      **Abstaining**                      **0**

Be it resolved that construction permits 9519-9522,9528 be approved as presented.

Be it resolved that in principle that the Forestry can issue permits in our town boundaries.

Be it resolved that a resident could use a room in her private residence to have a salon.

Be it resolved that a letter be sent to the Dept of Transportation to be granted permission to paint a crosswalk at Canada Post by the town of Stephenville Crossing.

Be it resolved that bill be paid.

Be it resolved that a Recruitment Drive take place for the FD.

Be it resolved that a Hydrant Bag 22" I X 20" in the amount \$206.94 hst included be purchased for FD.

Be it resolved that 6 yellow helmets in the amount \$4,176.23 hst include be purchased for FD.

Be it resolved those 2 radios (Walkie Talkies) for traffic control be purchased for FD.

Be it resolved that The Town Council of Stephenville Crossing apply for 24/25 MCW Phase 6, Seal Cove Road upgrade. Council be responsible for their 10%.

In favor	7	Opposed	0	Abstaining	0
----------	---	---------	---	------------	---



Motion 192/23 Joy/ Bennett

Be it resolved that Allnorth apply for the 24/25 MCW Seal Cove Rd upgrades.

<b>In favor</b>	<b>7</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
-----------------	----------	----------------	----------	-------------------	----------

Motion 193/23 Bennett/DM Downey

Be it resolved that Marine Contractors Claim #1 Phase 3 be paid in the amount of \$490,801.91.

<b>In favor</b>	<b>7</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
-----------------	----------	----------------	----------	-------------------	----------

Motion 194/2 DM Downey/Blanchard

Be it resolved that Marine Contractors Claim #2 Phase 3 Claim the amount \$16,803.60.

<b>In favor</b>	<b>7</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
-----------------	----------	----------------	----------	-------------------	----------

Motion 195/2 Blanchard/Bennett

Be it resolved that invoices from Allnorth be paid in the amounts of \$5304.21, \$16,276.41, \$7,051.46, for Phase 3.

<b>In favor</b>	<b>7</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
-----------------	----------	----------------	----------	-------------------	----------

Motion 196/23 Bennett/DM Downey

Be it resolved that Marine Contractors phase 4, Claim #1 be paid in the amount of \$393,498.16. be paid.

<b>In favor</b>	<b>7</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
-----------------	----------	----------------	----------	-------------------	----------

Motion 197/23 DM Downey/ Blanchard

Be it resolved that invoices from Allnorth for Phase 4 be paid in the amounts \$2,760.00, \$13,265.42.

<b>In favor</b>	<b>7</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
-----------------	----------	----------------	----------	-------------------	----------

Motion 198/23 DM Downey/ Bennett

Be it resolved that a new pickup truck be purchased for the public works department.

<b>In favor</b>	<b>7</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
-----------------	----------	----------------	----------	-------------------	----------

Motion 199/23 Joy/ Bennett

Be it resolved that there will be a charge to use the Fire Hall for social events such as birthday parties, anniversaries any type of party in the amount of \$100.00 for cleaning before and after the event. Exemptions are for any community groups and fire fighters.

<b>In favor</b>	<b>7</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
-----------------	----------	----------------	----------	-------------------	----------

**Councilor Anna Blanchard and Councilor Sean King left the public meeting @7:40 pm they declared themselves in a conflict of interest. Councilor Brake and King return to the public meeting at 7:43 pm**

Motion 200/23 King/Bennett

Be it resolved that public meeting be adjourned at 7:59 pm to go into a privilege meeting.

<b>In favor</b>	<b>7</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
-----------------	----------	----------------	----------	-------------------	----------

Motion 192/23 Joy/ Bennett

Be it resolved that Allnorth apply for the 24/25 MCW Seal Cove Rd upgrades.

<b>In favor</b>	<b>7</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
-----------------	----------	----------------	----------	-------------------	----------

Motion 193/23 Bennett/DM Downey

Be it resolved that Marine Contractors Claim #1 Phase 3 be paid in the amount of \$490,801.91.

<b>In favor</b>	<b>7</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
-----------------	----------	----------------	----------	-------------------	----------

Motion 194/2 DM Downey/Blanchard

Be it resolved that Marine Contractors Claim #2 Phase 3 Claim the amount \$16,803.60.

<b>In favor</b>	<b>7</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
-----------------	----------	----------------	----------	-------------------	----------

Motion 195/2 Blanchard/Bennett

Be it resolved that invoices from Allnorth be paid in the amounts of \$5304.21, \$16,276.41, \$7,051.46, for Phase 3.

<b>In favor</b>	<b>7</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
-----------------	----------	----------------	----------	-------------------	----------

Motion 196/23 Bennett/DM Downey

Be it resolved that Marine Contractors phase 4, Claim #1 be paid in the amount of \$393,498.16. be paid.

<b>In favor</b>	<b>7</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
-----------------	----------	----------------	----------	-------------------	----------

Motion 197/23 DM Downey/ Blanchard

Be it resolved that invoices from Allnorth for Phase 4 be paid in the amounts \$2,760.00, \$13,265.42.

<b>In favor</b>	<b>7</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
-----------------	----------	----------------	----------	-------------------	----------

Motion 198/23 DM Downey/ Bennett

Be it resolved that a new pickup truck be purchased for the public works department.

<b>In favor</b>	<b>7</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
-----------------	----------	----------------	----------	-------------------	----------

Motion 199/23 Joy/ Bennett

Be it resolved that there will be a charge to use the Fire Hall for social events such as birthday parties, anniversaries any type of party in the amount of \$100.00 for cleaning before and after the event. Exemptions are for any community groups and fire fighters.

<b>In favor</b>	<b>7</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
-----------------	----------	----------------	----------	-------------------	----------

**Councilor Anna Blanchard and Councilor Sean King left the public meeting @7:40 they declared themselves in a conflict of interest.**

Motion 200/23 King/Bennett

Be it resolved that public meeting be adjourned at 7:59 pm to go into a privilege meeting.

<b>In favor</b>	<b>7</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
-----------------	----------	----------------	----------	-------------------	----------

Motion 201/23 Joy/Downey

Be it resolved that go out of privileged meeting at 8:06 pm back into public meeting at 8:07pm.

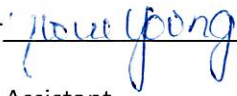
<b>In favor</b>	<b>7</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
-----------------	----------	----------------	----------	-------------------	----------

Motion 202/23 King/Downey

Be it resolved that there is no further business meeting adjourned @ 8:10pm

<b>In favor</b>	<b>7</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
-----------------	----------	----------------	----------	-------------------	----------

Mayor 

Clerk/Manager 

Administrative Assistant \_\_\_\_\_