

Council Meeting  
AGENDA  
February 22, 2023

1. Calling of Meeting to Order
2. Adoption of Agenda February 22. 2023
3. Adoption of minutes of the Regular meeting of January 18<sup>th</sup>, 2023
4. Business arising from minutes (action report)
5. Appointments  
6:10 Pm Garrick McLaughlin
6. General Business:
  - (a) Correspondence (See Attached List)
  - (b) Permits see attached list
  - (c) Finances see attached list
  - (d) Bank Balance \$90,512.60
  - (e) Committee Reports
    - (a) Finances
    - (b) Building and Planning
    - (c) Beautification/Conservation
    - (d) Waste Management
    - (e) Policy Committee
    - (f) Sewage Treatment
    - (g) Fire Dept
    - (h) Parks and Rec.
    - (i) HR Committee
7. Exemptions
8. Unfinished Business
9. Round Table
10. Notice of Motion
11. Privileged
12. Next Council Meeting March 22 23
13. Adjournment

**Town of Stephenville Crossing**  
**PUBLIC COUNCIL MEETING**  
January 18, 2023 6 PM  
Council Chambers

The regular meeting of the Stephenville Crossing Town Council was held on Jan 18, 2023

Members Present  
Mayor Lisa Lucas  
Deputy Mayor Downey via Telephone

Regrets

Councillors:  
Sharon Bennett  
Brian Downey  
Brian Joy  
Anna Brake  
Sean King

Also Present  
Yvonne Young Clerk Manager  
Administrative Assistant Carolyn Brake

3 Residence in attendance

Mayor Lisa Lucas called the meeting to order at 6:18

Motion 10/23 King / Brake

Be it resolved that Deputy Mayor Downey join the meeting via telephone

<b>In favour</b>	<b>7</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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Motion 11/23 Bennett/ Joy

Be it resolved that the agenda of January 18, 2023 meeting be adopted as presented.

<b>In favour</b>	<b>7</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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Motion 12/23 DM Downey/Downey

Be it resolved that the minutes of the regular meeting of December 7 2022 be adopted as presented.

<b>In Favour</b>	<b>7</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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Motion 13/23 Bennett /Brake

Be it resolved that the minutes of the special meeting of January 10<sup>th</sup>, 2023 be adopted as presented.

<b>In Favour</b>	<b>7</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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Motion 14/23 Joy/Brake

Be it resolved that the Town Council of Stephenville Crossing is not in favour to remove audit process from town.

<b>In Favour</b>	<b>7</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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Motion 15/23 Downey/ Bennett

Be it resolved that Mayor Lisa Lucas be the representative between council and the Stephenville Emergency Food Services.

<b>In Favour</b>	<b>7</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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Motion 16/23 Brake /DM Downey

Be it resolved that the March 26, 23 be proclaimed as Purple Day in the Town of Stephenville Crossing

<b>In favour</b>	<b>7</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	
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Motion 17/23 Joy / Downey

Be it resolved that council make a donation to SWSPCA of \$5000.00 for the TNR program.

<b>In favour</b>	<b>7</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	
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#### **Permits**

Motion 18/23 King /Joy

Be it resolved that the permit # 9463 be approved

<b>In favour</b>	<b>7</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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#### **Finances**

Motion 19/23 DM Downey/Brake

Be it resolved that the following bills be paid General \$ 52,961.70, FD \$6,972.95, library \$721.57, Parks & Recreation \$644.36, MC \$312.75, Stephenville Crossing Recreation Committee \$1139.50

<b>In favour</b>	<b>7</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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Motion 20/23 Bennett/Brake

Be it resolved that 8 Garbage Cans be purchased in the amount of \$7,270

<b>In favour</b>	<b>7</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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Motion 21/23 Brake/DM Downey

Be it resolved that Street lights be placed on the parking lot facing the office, and the Public Works Pit on Cove Road

<b>In favour</b>	<b>7</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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Motion 22/23 Bennett /Brake

Be it resolved that the 2023 membership fees be renewed with FCM in the amount of \$649.86

<b>In favour</b>	<b>7</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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Motion 23/23 Brake/King

Be it resolved that the membership fees be renewed for Recreation NL in the amount of \$100.00

<b>In Favour</b>	<b>7</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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Motion 24/23 Bennett/DM Downey

Be it resolved that two council members and two staff attend the MNL Symposium May 3-6 in Gander.

<b>In Favour</b>	<b>7</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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Motion 25/23 Brake/Bennett

Be it resolved that the Town Clerk and Office Assistant attend the PMA Convention June 6-9 in Gander.

<b>In Favour</b>	<b>7</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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Motion 26/23 Bennett /DM Downey

Be it resolved that Councillor Brake, Councillor Joy and Clerk/Manager Yvonne Young attend the FCM Conference and Trade Show in Toronto May 24-27

<b>In Favour</b>	<b>7</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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Motion 27/23 Brake /Bennett

Be it resolved that council accept Allnorth Engineering Company for the engineering of Phase 4, Seal Cove Road in the amount of \$90,893.72

<b>In Favour</b>	<b>7</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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Motion 28/23 King /Bennett

Be it resolved that a three burner propane stove be purchased for activities such as Winter Carnival and Canada day.

<b>In Favour</b>	<b>7</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	
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Motion 29/23 Brake /Downey

Be it resolved that a resident's taxes be corrected from an error made on assessed value

<b>In Favour</b>	<b>7</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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Motion 30/23 King /Joy

Be it resolved that Garrick McLaughlin to be the liaison officer between council and Stephenville Crossing Volunteer Fire Dept

<b>In Favour</b>	<b>7</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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Motion 31/23 Brake /King

Be it resolved that Garrick McLaughlin be appointed fire chief for the Stephenville Crossing Volunteer Fire Dept

<b>In Favour</b>	<b>7</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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Motion 32/23 King /Downey

Be it resolved that the annual winter carnival be held Feb 23- Feb 26, 2023

<b>In Favour</b>	<b>7</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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Councillor Brian Joy left the public meeting @ 7:05

**Motion 33/23 Downey/Brake**

Be it resolved that Councillor King and a volunteer Grant Curnew be given a key to the building at the rink so they can put out shovels.

<b>In Favour</b>	<b>6</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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**Motion 34/23 Brake /Downey**

Be it resolved a letter be written the owner of 4 Main St. to clean up the garbage on his property and deposit it at the Waste Management Site in St. George's.

<b>In Favour</b>	<b>6</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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**Motion 35/23 DM Downey /Brake**

Be it resolved that the public meeting be closed to the public at 7:23 pm and go into a privileged meeting.

<b>In Favour</b>	<b>6</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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**Motion 36/22 Bennett /brake**

Be it resolved that council go into a privileged meeting @ 7:30pm

<b>In Favour</b>	<b>6</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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**Motion 37/23 Downey /King**

Be it resolved that Council go out of privileged meeting 8:02pm and back into a public meeting 8:02pm

<b>In Favour</b>	<b>6</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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**Exemptions**

**Motion 38/23 Downey /King**

Be it resolved that a resident at 487 Brook St. pay the minimum property tax on his property for the year 2023.

<b>In Favour</b>	<b>5</b>	<b>Opposed</b>	<b>1 DM Downey</b>	<b>Abstaining</b>	<b>0</b>
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DM Downey did not agree with the decrease in taxes.

**Motion 39/23 DM Downey/ Bennett**

Be it resolved that no further business meeting be adjourned @ 8:08 pm

<b>In Favour</b>	<b>6</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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Date: February 22, 2023

Mayor

W. S. Allen

Clerk Manager

Yvonne Young

Administrative Assistant

Carolyn Brock