

Council Meeting
AGENDA
Dec 8, 2021

1. Calling of Meeting to Order
2. Adoption of agenda of Dec 8, 2021
3. Adoption of minutes the Regular meeting of Nov. 17, 2021
4. Business arising from minutes (action report)
5. Appointments
6. General Business:
 - (a) Correspondence (See Attached List)
 - (b) Permits see attached list
 - (c) Finances see attached list
 - (d) Bank Balance \$65124.50
 - (e) Committee Reports
 - (a) Finances
 - (b) Building and Planning
 - (c) Beautification/Conservation
 - (d) HR Committee
 - (e) Waste Management
 - (f) Policy Committee
 - (g) Sewage Treatment
 - (h) Fire Dept
 - (i) Parks and Rec
6. Exemptions
8. Unfinished Business
9. Round Table
10. Notice of Motion
11. Privileged
12. Next Council Meeting January 19, 2021
13. Adjournment

COUNCIL MEETING

November 17, 2021

Council Chambers

The regular meeting of the Stephenville Crossing Town Council was held on November 17, 2021.

Members Present

Regrets

Mayor Lisa Lucas

Deputy Mayor Cynthia Downey

Councillors:

Sharon Bennett

Brian Downey

Brian Joy

Anna Brake

Sean King

Also Present

Yvonne Young Clerk Manager

Rhonda Skinner Office Assistant

Office Assistant Emma Alexander

Fire Chief Kody Lucas

Fireman Edward Louvelle

Fireman Bernard Curnew

Fireman Dillion Bennett

Fireman Corey Young 6:00 pm

Mayor Lisa Lucas called the meeting to order at 5:55 pm.

Motion 231/21 Bennett/B. Downey

Be it resolved that the agenda of the November 17, 2021 meeting be adopted as presented.

In favour	7	Opposed	0	Abstaining	0
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Motion 232/21 Joy/Brake

Be it resolved that the minutes of the regular meeting of October 13, 2021 be adopted as presented.

In favour	7	Opposed	0	Abstaining	0
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Motion 233/21 DM Downey/Bennett

Be it resolved that Council meeting go into privileged at 6:35 pm.

In favour	7	Opposed	0	Abstaining	0
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Motion 234/21 DM Downey/Bennett

Be it resolved that Council go out privileged at 6:48 pm.

In favour	7	Opposed	0	Abstaining	0
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Motion 235/21 Brake/King

Be it resolved that the Employee Working Agreement be modified pertaining to the working of weekends from Spring to Fall.

In favour	7	Opposed	0	Abstaining	0
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Motion 236/21 Joy/DM Downey

Be it resolved that internet be installed at Search & Rescue building on West St. so security cameras could be installed at the Town Square and Picnic Area.

In favour	7	Opposed	0	Abstaining	0
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Motion 237/21 Bennett/Brake

Be it resolved that Truss Business at 26E Main Street be exempt from business Tax from Dec. 1, 2021 to May 1, 2022.

In favour	7	Opposed	0	Abstaining	0
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PERMITS

Motion 238/21 Bennett/B. Downey

Be it resolved the General Repair Permit #9372-9375 be approved.

In favour	7	Opposed	0	Abstaining	0
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Motion 239/21 Joy/Brake

Be it resolved that Construction Permit #9371 for extension to dwelling on Barter's Lane be approved.

In favour	7	Opposed	0	Abstaining	0
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FINANCES

Motion 240/21 Bennett/Joy

Be it resolved that the following bills be paid.

General \$39,130.67	Fire Dept \$2840.88	Library \$155.14	Parks & Rec \$156.58		
In favour	7	Opposed	0	Abstaining	0

Motion 241/21 DM Downey/Bennett

Be it resolved that Marine Contractors be paid for asphalt on Webb's Lane, Ingram's Lane, and Alexander Dr.

In favour	7	Opposed	0	Abstaining	0
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Motion 242/21 Bennett/Brake

Be it resolved that \$200.00 Donation be given to the MNL Convention.

In favour	7	Opposed	0	Abstaining	0
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Motion 243/21 Brake/DM Downey

Be it resolved that a Laptop be purchased for the office and other Town business.

In favour	7	Opposed	0	Abstaining	0
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Motion 244/21 DM Downey/Bennett

Be it resolved that Council adopt a Site Specific Health & Safety Plan 2021 in order to pick up sand and salt for 21/22 winter season.

In favour	7	Opposed	0	Abstaining	0
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Motion 245/21 Bennett/Brake

Be it resolved that Mayor Lisa Lucas sign Site Specific Safety Plan 20/21.

In favour	7	Opposed	0	Abstaining	0
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Motion 246/21 Brake/King

Be it resolved that a letter be sent to two residentsto clean up their properties.

In favour	7	Opposed	0	Abstaining	0
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Motion 247/21 DM Downey/Councillor Downey

Be it resolved that Council accept DMG as the Engineering Firm for Phase 3 of Seal Cove Rd in the amount of \$58,449.75.

In favour	7	Opposed	0	Abstaining	0
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Motion 248/21 Bennett/Brake

Be it resolved that Mayor Lisa Lucas Sign the acceptance Letter assigning DMG as Engineers for Phase 3.

In favour	7	Opposed	0	Abstaining	0
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Motion 249/21 Brake/Councillor Downey

Be it resolved that Disclosure statements be accepted as presented.

In favour	7	Opposed	0	Abstaining	0
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Motion 250/21 DM Downey/Bennett

Be it resolved that National Building Code be adopted for 2022.

In favour	7	Opposed	0	Abstaining	0
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Motion 251/21 Bennett/DM Downey

Be it resolved that the National Fire & Life Safety Code be adopted for 2022.

In favour	7	Opposed	0	Abstaining	0
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Motion 252/21 Brake/DM Downey

Be it resolved that as per the rules of Procedure the 3rd Wednesday of each month is scheduled for Council meeting.

In favour	7	Opposed	0	Abstaining	0
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Motion 253/21 DM Downey/Joy

Be it resolved that council purchase Town Suite Technical Support for 2022 at cost of \$10,277.09 for all packages.

In favour	7	Opposed	0	Abstaining	0
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Motion 254/21 Bennett/DM Downey

Be it resolved that Street Markings be 3 year contract for 2022, 2023, 2024.

In favour	7	Opposed	0	Abstaining	0
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Motion 255/21 Brake/King

Be it resolved that Council donate \$300.00 for Santa Claus Parade.

In favour	7	Opposed	0	Abstaining	0
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Motion 256/21 DM Downey/Bennett

Be it resolved that Christmas Cheer be the same in 2021 as previous year for Council, Staff and Fire Dept.

In favour	7	Opposed	0	Abstaining	0
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Motion 257/21 Bennett/Councillor Downey

Be it resolved that Marine Contractors be paid \$107,105.81 for Phase 2 Seal Cove Rd.

In favour	7	Opposed	0	Abstaining	0
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Motion 258/21 Brake/DM Downey

Be it resolved that Wood Engineering be paid \$16,912.37 for phase 2, Seal Cove Rd

In favour	7	Opposed	0	Abstaining	0
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Motion 259/21 DM Downey/Bennett

Be resolved that Master Card be paid \$2753.30 for rooms for MNL Convention at Quality Inn.

In favour	7	Opposed	0	Abstaining	0
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Motion 260/21 DM Downey/Bennett

Be it resolved that there be a Christmas Social for Council, staff & spouses.

In favour	7	Opposed	0	Abstaining	0
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Motion 261/21 Brake/DM Downey

Be it resolved that Council apply for Municipal Come Home Year Grant for 2022.

In favour	7	Opposed	0	Abstaining	
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Motion 262/21 Joy/Bennett

Be it resolved that no further business the council meeting be adjourned at 8:25 PM.

In favour	7	Opposed	0	Abstaining	0
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Date: Dec. 8, 2021

Mayor 

Clerk Manager 

Office Assistant 