

COUNCIL MEETING
AGENDA
Feb 24, 2021 6 Pm
FACEBOOK MESSENGER

1. Calling of Meeting to Order
2. Adoption of agenda of Feb 24, 2021
3. Adoption of minutes of the Regular meeting of January 27, 2021
4. Business arising from minutes (action report)
5. Appointments
6. General Business:
 - (a) Correspondence (See Attached List)
 - (b) Permits see attached list
 - (c) Finances see attached list
 - (d) Bank Balance \$89,412.30
 - (e) Committee Reports
 - (a) Finances
 - (b) Building and Planning
 - (c) Chamber of Commerce
 - (d) Waste Management (BSG)
 - (e) Waste Management (Town)
 - (f) Policy Committee
 - (g) Sewage Treatment
 - (h) Fire Dept
 - (i) Beautification/Conservation
 - (j) Parks and Rec
 - (k) HR Committee
 - (l) FCM
7. Exemptions Yes
8. Unfinished Business
9. Round Table
10. Notice of Motion
11. Privileged
12. Next Council Meeting March 17 2021
13. Adjournment

COUNCIL MEETING

January 27, 2021

Council Chambers

The regular meeting of the Stephenville Crossing Town Council was held on Jan 27, 2021.

Members Present
Mayor Lisa Lucas

Regrets

Councillors:
Sharon Bennett
Brian Joy
Cynthia Downey
Anna Brake

Michael Batt

Also Present
Yvonne Young Clerk Manager
Rhonda Skinner Office Assistant

Mayor Lisa Lucas called the meeting to order at 6:02 p.m.

Yvonne young, Clerk Manager opened the floor for nominations for Deputy Mayor.

Nominations were call three times

Councillor Brian Joy nominated Councillor Anna Brake seconded by Councillor Cynthia Downey.

One nomination

Ms Young asked if the nominee accepted the nomination.

Anna Brake accepted the nomination.

Anna Brake was acclaimed Deputy Mayor.

Motion 001/21 Bennett/DM Brake

Be it resolved that the agenda of January 27, 2021 be adopted as presented.

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|------------------|----------|----------------|----------|-------------------|----------|
| In favour | 5 | Opposed | 0 | Abstaining | 0 |
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Motion 002/21 Joy/Downey

Be it resolved that the minutes of the regular meeting of council held on December 9, 2020 be adopted as presented.

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| In favour | 5 | Opposed | 0 | Abstaining | 0 |
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PERMITS

Motion 003/21 Joy/Downey

Be it resolved that the crown land application in Black Duck Siding for Resident #1 and crown land application in Barachois Brook for Resident #2 be approved in principle pending approval from all government departments.

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| In favour | 5 | Opposed | 0 | Abstaining | |
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FINANCES

Motion 004/21 DM Brake/Bennett

Be it resolved that the following bills be paid.

| | | | |
|---------------------|----------------------|-------------------|--------------|
| General \$67,778.66 | Fire Dept \$1,128.42 | Library \$325.74 | P&R \$165.15 |
| In favour | 5 | Opposed | 0 |
| | | Abstaining | 0 |

Motion 005/21 Bennett/Joy

Be it resolved that a sewer pump be purchased in the amount of \$10,139.55.

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| In favour | 5 | Opposed | 0 | Abstaining | 0 |
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Motion 006/21 Downey/ DM Brake

Be it resolved that probes for the water wells be purchased at a cost of \$2730.10 each in the total amount of \$5460.20.

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| In favour | 5 | Opposed | 0 | Abstaining | 0 |
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Motion 007/21 Bennett/Joy

Be it resolved that DSI Computer Hardware Service Agreement for 2021 be accepted at the cost of \$3775.45.

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| In favour | 5 | Opposed | 0 | Abstaining | 0 |
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Motion 008/21 Downey/ Bennett

Be it resolved that a sweeper attachment be purchased for the Loader at the cost of \$32,986.15.

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| In favour | 5 | Opposed | 0 | Abstaining | 0 |
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Motion 009/21 Bennett/DM Brake

Be it resolved that tenders be called for Street Markings for 2021.

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| In favour | 5 | Opposed | 0 | Abstaining | 0 |
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Motion 010/21 Downey/Bennett

Be it resolved that two Submersible Level Probes be purchased for Sewer Lift Stations in the amount of \$1960.75.

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| In favour | 5 | Opposed | 0 | Abstaining | 0 |
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Motion 011/21 Bennett/ DM Brake

Be it resolved that the tax receivable summary be accepted as 90% collections for 2021.

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| In favour | 5 | Opposed | 0 | Abstaining | 0 |
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Motion 012/21 Downey/Joy

Be it resolved that council accept the National Building Code which includes that granting of this permit shall not in any way relieve the owner and the developer from full responsibility for carrying out the work, or having the work carried out in accordance with the requirements of the regulations, and any person who carries out any development or building work that is not in compliance with this decision and the Regulations, may be subject to an order by the Council to stop such work, and that failure to comply with such an order renders such a person liable to prosecution.

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| In favour | 5 | Opposed | 0 | Abstaining | 0 |
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Motion 013/21 Bennett/ DM Brake

Be it resolved that the National Fire Code be adopted for 2021 year.

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| In favour | 5 | Opposed | 0 | Abstaining | 0 |
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Motion 014/21 Downey/ DM Brake

Be it resolved that council accept the Covid-19 Stimulus Program for the purchase of the Senior Playground Equipment with council's share of \$5,937.97.

Total Project Cost \$63,793.70 Less GST \$59,379.75, Provincial Share \$53,441.77, Council's Share \$5,937.97

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| In favour | 5 | Opposed | 0 | Abstaining | 0 |
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Motion 015/21 Bennett/Joy

Be it resolved that an Assessment Review Commissioner be appointed for 2022.

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| In favour | 5 | Opposed | 0 | Abstaining | 0 |
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Motion 016/21 Downey/DM Brake

Be it resolved that as per rules of procedure, the 3rd Wednesday of each month be scheduled for council meetings in 2021. February 17, March 17, April 14, May 19, June 23, July 21, August 18, September 22, October 20, November 17, and December will be determined to accommodate Budget meetings as necessary be accepted.

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| In favour | 5 | Opposed | 0 | Abstaining | 0 |
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Motion 017/21 Bennett/Downey

Be it resolved that the volunteer Fire Fighters either receive the annual gratuity their SIN number need to be brought forward or Tax Exemption letter.

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| In favour | 5 | Opposed | 0 | Abstaining | 0 |
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Motion 018/21 Downey/DM Brake

Be it resolved that First Aid Training be provided for the eleven Volunteer Fire Fighters.

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| In favour | 5 | Opposed | 0 | Abstaining | 0 |
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Motion 019/21 Bennett/ Downey

Be it resolved that funding be applied for under the 90/10 Program to upgrade communication equipment for the Volunteer Fire Department.

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| In favour | 5 | Opposed | 0 | Abstaining | 0 |
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Motion 020/21 Downey/ Joy

Be it resolved that vacation be approved for the Town Clerk Manager for the following dates
March 8 -12, April 6 – 9, May 25 – 28, 2021

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| In favour | 5 | Opposed | 0 | Abstaining | 0 |
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Motion 021/21 Bennett/Downey

Be it resolved that the membership fees to MNL \$2286.27 and PMA \$168.30 be renewed for 2021.

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| In favour | 5 | Opposed | 0 | Abstaining | 0 |
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Motion 022/21 Downey/ Bennett

Be it resolved that Pennecon be paid \$80,153.76 SCADA project.

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| In favour | 5 | Opposed | 0 | Abstaining | 0 |
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Motion 023/21Bennett/DM Brake

Be it resolved that the MasterCard be paid in the amount of \$1585.49

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| In favour | 5 | Opposed | 0 | Abstaining | 0 |
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CORRESPONDANCE

Motion 024/21 Joy/Downey

Be it resolved that the disclosure statements be accepted as presented.

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| In favour | 5 | Opposed | 0 | Abstaining | 0 |
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Motion 025/21 Bennett/Downey

Be it resolved that Motion 206/20 DM Webb/Bennett be rescinded in regards to total amount of 2021 Budget.

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| In favour | 5 | Opposed | 0 | Abstaining | 0 |
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Motion 026/21 Bennett/DM Brake

Be it resolved that the amended 2021 Budget be approved as presented in the amount of \$2,194,173.68.

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| In favour | 5 | Opposed | 0 | Abstaining | 0 |
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Motion 027/21 Bennett/Downey

Be it resolved that a current staff member receive vacation and sick time.

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| In favour | 5 | Opposed | 0 | Abstaining | 0 |
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Motion 028/21 Joy/Bennett

Be it resolved that a questionnaire given by Darren Roberts, Chartered Account, be reviewed by council and signed by Mayor L. Lucas.

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| In favour | 5 | Opposed | 0 | Abstaining | 0 |
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EXEMPTIONS

Motion 029/21 Downey/DM Brake

Be it resolved that a business be exempt from taxes for 2021 as it is now closed.

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| In favour | 5 | Opposed | 0 | Abstaining | 0 |
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Motion 030/21 DM Brake/Bennett

Be it resolved that no further business meeting adjourned at 7:26 PM.

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| In favour | 5 | Opposed | 0 | Abstaining | 0 |
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Date: February 24, 2021

Mayor 

Clerk Manager 

Office Assistant 