

COUNCIL MEETING
AGENDA
January 27, 2021 6 Pm
Council Chambers

1. Calling of Meeting to Order
2. Adoption of agenda of January 20, 2021
3. Adoption of minutes of the Regular meeting of Dec 9, 2020
4. Business arising from minutes (action report)
5. Appointments
6. General Business:
 - (a) Correspondence (See Attached List)
 - (b) Permits see attached list
 - (c) Finances see attached list
 - (d) Bank Balance \$45,312.60
 - (e) Committee Reports
 - (a) Finances
 - (b) Building and Planning
 - (c) Chamber of Commerce
 - (d) Waste Management (BSG)
 - (e) Waste Management (Town)
 - (f) Policy Committee
 - (g) Sewage Treatment
 - (h) Fire Dept
 - (i) Beautification/Conservation
 - (j) Parks and Rec
 - (k) HR Committee
 - (l) FCM
7. Exemptions Yes
8. Unfinished Business
9. Round Table
10. Notice of Motion
11. Privileged
12. Next Council Meeting Feb 17, 2021
13. Adjournment

COUNCIL MEETING

December 9, 2020

Council Chambers

The regular meeting of the Stephenville Crossing Town Council was held on Dec 9, 2020.

Members Present
Mayor Lisa Lucas
DM Leona Webb

Regrets

Councillors:
Sharon Bennett
Brian Joy
Cynthia Downey
Anna Brake
Michael Batt

Also Present
Yvonne Young Clerk Manager
Rhonda Skinner Office Assistant

Mayor Lisa Lucas called the meeting to order at 5:15 p.m.

Motion 248/20 DM Webb/Bennett

Be it resolved that the agenda of December 9, 2020 be adopted as presented.

In favour	7	Opposed	0	Abstaining	0
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Motion 249/20 Bennett/Batt

Be it resolved that the minutes of the regular meeting of council held on November 18, 2020 and Special Meeting December 2, 2020 Budget Meeting 2021 be adopted as presented.

In favour	7	Opposed	0	Abstaining	0
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PERMITS

Motion 250/20 Joy/Brake

Be it resolved General Repair permit #9286 be approved.

In favour	7	Opposed	0	Abstaining	0
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FINANCES

Motion 251/20 Brake/Downey

Be it resolved that the following bills be paid.

General \$58659.13	Fire Dept \$639.37	Library \$21.67	P&R \$53.89		
In favour	7	Opposed	0	Abstaining	0

Motion 252/20 Batt/Bennett

Be it resolved that Recreation NL Membership fees for 2021 be paid in the amount of \$100.00.

In favour	7	Opposed	0	Abstaining	0
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Motion 253/20 Batt/Joy

Be it resolved that FCM Membership fees for 2021 be paid in the amount of \$631.34.

In favour	7	Opposed	0	Abstaining	0
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Motion 254/20 Batt/Downey

Be it resolved that Wood Engineering be paid \$3742.68 for the Capital Works Project Phase 1 for Seal Cove Road.

In favour	7	Opposed	0	Abstaining	0
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Motion 255/20 Batt/Bennett

Be it resolved that Wood Engineering be paid \$23,883.83 for the Capital Works Project Phase 1 for Seal Cove Road.

In favour	7	Opposed	0	Abstaining	0
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Motion 256/20 Batt/Brake

Be it resolved that Town Suite Care for 2021 be renewed in the amount of \$9845.83.

In favour	7	Opposed	0	Abstaining	0
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Motion 257/20 Batt/Bennett

Be it resolved that a pump for the hydraulic system for the Salt and Sand Truck be purchased in the amount of \$11,899.69.

In favour	7	Opposed	0	Abstaining	0
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Motion 258/20 Batt/DM Webb

Be it resolved that council accept DMG Engineering as consultant for Phase 2- Seal Cove Road Project in the amount of \$63,512.78.

In favour	7	Opposed	0	Abstaining	0
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Motion 259/20 Batt/Downey

Be it resolved that Mayor Lisa Lucas sign a letter of acceptance for DMG Engineering as the consultant for Phase 2 – Seal Cove Road project.

In favour	7	Opposed	0	Abstaining	0
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Motion 260/20 Downey/Bennett

Be it resolved that \$18.00 per hour be the set rate of pay for the casual workers.

In favour	7	Opposed	0	Abstaining	0
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CORRESPONDANCE

Motion 261/20 Batt/Brake

Be it resolved that the OHS Harassment Policy be adopted as presented.

In favour	7	Opposed	0	Abstaining	0
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Motion 262/20 Batt/Downey

Be it resolved that Mayor Lisa Lucas and Town Clerk Manager Yvonne Young sign the OHS Harassment Policy.

In favour	7	Opposed	0	Abstaining	0
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Motion 263/20 Downey/Bennett

Be it resolved that a letter be issued to a resident if they do not comply with the Department of Environments instructions in regards to disposal of propane within the community, that legal action will be taken.

In favour	7	Opposed	0	Abstaining	0
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Motion 264/20 Joy/DM Webb

Be it resolved that \$500.00 bonuses be issued to public work staff, town clerk manager and office assistants for support and services throughout the Covid-19 pandemic.

In favour	7	Opposed	0	Abstaining	0
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Motion 265/20 DM Webb/Bennett

Be it resolved that no further business meeting adjourned at 6:00 pm.

In favour	7	Opposed	0	Abstaining	0
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Date: January 27, 2021

Mayor

Clerk Manager

Office Assistant

Town of Stephenville Crossing
Action Report
December 9, 2020

Item	Action	Actioned by	Status
1.	052/19	Yvonne	Retro Fit of the Town Building (WIP)
2.	257/20	Yvonne	Pump for S & S truck Completed
3.	258/20	Yvonne	DMG, Completed
4.			
6.			
7.			
8.			
9.			
10.			
11.			

TOWN OF STEPHENVILLE CROSSING
COUNCIL MEETING January 20, 2021
CORRESPONDENCE REPORT December 10, 2020 – January 27, 2021

Date Received	Article	Correspondence List	From
Dec 22, 20	Donation		SPCA
Date Received	Article		From

PERMITS

GENERAL REPAIRS

General Repairs Permits from
9287 to 92

Construction Permits

Resident #1	Crown land	Crown Lands	Black Duck Siding	ok
Resident #2	Crown Land		Barachois Brook	ok
		Black Duck		

TOWN OF STEPHENVILLE CROSSING

Accounts for Payment

January 27, 2021

048959	Newfoundland Power	Street Lights	\$3182.80
048960	Western Pump Services	Float	\$341.55
048961	Stephenville Truck Centre	Fuse Holders, Fuses, Hoses, Fittings, O Rings, Oil, Wire Hoses, JIC Fittings	\$1675.35
048962	Curnew Construction	Delivery of Sand and Salt	\$2472.50
048963	Brandt	Wiper Blades, Rear View Mirror, Wiper Motor, Jumper, Throttle Assembly, Fittings, Hose and Loader Inspection	\$3247.69
048964	North Atlantic Petroleum	Office \$202.59 Diesel \$834.58	\$1037.17
048965	North Atlantic Petroleum	Office Oil	\$55.93
048966	Rideout Tool & Machine	Cutting Wheels, Band Saw Blades, Drilling Set	\$382.39
048974	Petty Cash	Cards and Bow	\$6.88
048975	EFCO	Check Phase Power & Hook up Lift Station	\$362.25
048976	Allstream	Long Distance	\$92.00
048977	Personalized Courier	Delivery from Rideouts and Brandt	\$32.00
048980	White's Building Supplies	Paint & Light Bulbs	\$82.78
048981	Superior Automotive	Hand Cleaner and Rags	\$107.94
048982	Food Centre	Cookies, Drinks,	\$36.25
048983	Stephenville Truck Centre	Swivel, Pipe Fittings, Wire Hoses, U Joints, Bolts, Fittings, Hydraulic Oil, Nuts, Adapters	\$2614.16
048984	Skinner's Pharmacy	Christmas Cards	\$5.27
048985	Perrier's Heating	Service on Furnace, Bleed Lines, Nozzle, Thermostat	\$236.14
048986	Westside Asphalt	Weight Scales for Winter Sand	\$207.00
048987	KC Reid	Clear Garbage Bags	\$31.22
048988	SNC Lavalin	Capital Works Application Seal Cove Project	\$1150.00
048989	Traction Heavy Duty Parts	U-Joint Kit and End Yoke salt truck	\$349.08
048990	Canada Post	Postage for January 2021 Newsletters	\$163.24
048991	Cal LeGrow	Travel Accident Policy	\$616.00
048992	Yellow Pages	Ad for 646-2600	\$52.27
048995	Shea's Building Supplies	Rebar, Tie Wire, Lumber, Bolts, Washers, Nuts, Rust Check, Spray Foam	\$165.33
048996	Western Hydraulics	Fittings	\$67.86
048997	North Atlantic Petroleum	Garage \$355.12 Office \$130.84	\$485.96
048998	Waterworks Supplies	PVC MJ Couplings, Mega Lugs & 45's Joiners	\$1068.98
048999	Electric Motor & Pump	Pump and Pitless Adapters Water Well #5	\$7609.55
049000	Petty Cash	Lunch – Public Works Water Well #5	\$36.27

049001	Newfoundland Power	Garage \$ 751.17 Hogan's \$1963.68 Office \$50.51 Phase III \$168.92 Pumping \$1765.51	\$4699.79
049002	Bell Mobility	Cell Phones	\$166.86
049003	Saltwire Network	Christmas Greeting	\$154.10
049004	Day and Ross	Delivery from Western Pumps	\$145.45
049005	Waterworks Supplies	Bolts, Washers, Gaskets, Gate Valve, Nuts, Couplings, PVC Tube	\$1467.53
049007	EFCO Enterprises	Compression Sleeves, Heat Shrink, Adhesive Water Well #5	\$513.08
049011	Bell Aliant	Phone \$546.30 Fax \$58.59	\$604.89
049017	Western Pump Services	Wear Ring	\$168.26
049018	Western Regional Waste Management	Tipping Fees for December 2020	\$6245.12
049019	Shea's Building Supplies	Nuts, Bolts, Washers, Reciprocating Saw Blades, Eye Bolts, Screws, Propane Tanks	\$101.36
049020	White's Building Supplies	Pipe Joint, Teflon Tape, Cutting Discs	\$59.18
049021	Curnew's Construction	Excavator Rental, Well #5 and Park Street	\$2415.00
049022	EFCO Enterprises	Cap and Gasket	\$84.18
049023	Eddy Services	Boom Truck to Install Pump	\$500.25
049025	Stingray Radio	Christmas Greeting	\$271.69
049027	Newfoundland Power	Street Lights	\$3182.80
049028	North Atlantic Petroleum	Diesel \$239.07 Office \$237.94 Garage \$173.20 Search and Rescue \$407.68	\$1057.89
049029	Personalized Courier	Delivery from Western Hydraulics	\$12.00
049030	Yellow Pages	Ad for 646-2600	\$52.27
049031	Western Pump Services	Impeller Units – Pelly's Sewer Station	\$3042.90
049033	EFCO Enterprises	Replace and Install Cabinet for Electrical Panel	\$979.97
049034	Traction Heavy Parts	Beacon Light and Electronic Flashers	\$203.86
049036	Western Pump Services	Brookside Sewer Pump	\$8485.61
049037	Petty Cash	Mop Heads	\$9.20
049038	Newfoundland Power	Garage \$844.30 Hogan's \$1952.76 Office \$52.06 Phase III \$171.16 Pumping \$2060.30	\$5080.58
049039	Western Pump Services	Delivery by Sameday for Western Pumps	\$51.43
049040	Midland	Delivery from Freightliner	\$49.60
TOTAL			\$67,778.66

Fire Department

048964	North Atlantic Petroleum	Oil	\$239.90
048965	North Atlantic Petroleum	Oil	\$66.23
048997	North Atlantic Petroleum	Oil	\$154.93
049001	Newfoundland Power	Power	\$59.82
049012	Bell Aliant	Phone 646-5555	\$266.17
049028	North Atlantic Petroleum	Oil	\$281.79
049038	Newfoundland Power	Power	\$59.58
TOTAL			\$1,128.42

Library

048964	North Atlantic Petroleum	Oil	\$90.63
048965	North Atlantic Petroleum	Oil	\$25.02
048997	North Atlantic Petroleum	Oil	\$58.52
049001	Newfoundland Power	Power	\$22.60
049028	North Atlantic Petroleum	Oil	\$106.46
049038	Newfoundland Power	Power	\$22.51
TOTAL			\$ 325.74

Parks and Recreation

004053	Channel 12 Ads	Christmas Greeting	\$86.25
004054	Newfoundland Power	Stage	\$39.19
004056	Newfoundland Power	Stage	\$39.71
TOTAL			\$ 165.15