

COUNCIL MEETING  
AGENDA  
Feb 12, 2020, 6 Pm

1. Calling of Meeting to Order
2. Adoption of agenda of Feb 12, 2020
3. Adoption of minutes of the Regular meeting of January 15, 2020
4. Business arising from minutes (action report)
5. Appointments
6. General Business:
  - (a) Correspondence (See Attached List)
  - (b) Permits see attached list
  - (c) Finances see attached list
  - (d) Bank Balance \$86,134.52
  - (e) Committee Reports
    - (a) Finances
    - (b) Building and Planning
    - (c) Chamber of Commerce
    - (d) Waste Management (BSG)
    - (e) Waste Management (Town)
    - (f) Policy Committee
    - (g) Sewage Treatment
    - (h) Fire Dept
    - (i) Beautification/Conservation
    - (j) Parks and Rec
    - (k) HR Committee
    - (l) FCM
7. Exemptions Yes
8. Unfinished Business
9. Round Table
10. Notice of Motion
11. Privileged
12. Next Council Meeting March 18, 2020
13. Adjournment

## COUNCIL MEETING

January 15, 2020

The regular meeting of the Stephenville Crossing Town Council was held on January 15, 2020.

Members Present  
Mayor Lisa Lucas  
DM Leona Webb

Regrets

Councillors:  
Sharon Bennett  
Cynthia Downey  
Anna Brake  
Michael Batt

Brian Joy

Also Present  
Yvonne Young Clerk Manager  
Rhonda Skinner Office Assistant

Mayor Lisa Lucas called the meeting to order at 6.05 p.m.

Motion 001/20 Batt/DM Webb

Be it resolved that the agenda of January 15, 2020 be adopted as presented.

<b>In favour</b>	<b>6</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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Motion 002/20 Bennett/Brake

Be it resolved that the minutes of November 20, 2019 regular Council meeting be adopted as presented.

<b>In favour</b>	<b>6</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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Motion 003/20 Downey/Brake

Be it resolved that the minutes of December 5, 2019 Special Meeting Budget 2020 be adopted as presented.

<b>In favour</b>	<b>6</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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### CORRESPONDANCE

Motion 004/20 Downey/Bennett

Be it resolved that a Business (Cafeteria) located at 4-10 Seal Cove Road be written off, as the business has been closed.

<b>In favour</b>	<b>6</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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Motion 005/20 Brake/Bennett

Be it resolved that MAE has accepted the 2020 Budget.

<b>In favour</b>	<b>6</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	
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### PERMITS

Motion 006/20 Bennett/Batt

Be it resolved that the general repair permits # 9123 to # 9126 be approved.

<b>In favour</b>	<b>6</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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### FINANCES

Motion 007/20 Batt/DM Webb

Be it resolved that the following bills be paid.

General \$56427.67	Fire Dept \$5382.49	Library \$475.50	P&R \$1117.07		
<b>In favour</b>	<b>6</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>

Motion 008/20 Batt/Downey

Be it resolved that ECO Contracting Ltd be paid in the amount of \$38534.61, SNC Lavalin be paid in the amount of \$6656.58 for the capital works project generators.

<b>In favour</b>	<b>6</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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Motion 009/20 Batt/Bennett

Be it resolved that the total amount of \$12673.92 be paid to SNC Lavalin for work conducted for the SCADA project.

<b>In favour</b>	<b>6</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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Motion 010/20 Batt/Downey

Be it resolved that the 2020 Service Contract with TownSuite be renewed in the amount of \$7495.88.

<b>In favour</b>	<b>6</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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Motion 011/20 Batt/Bennett

Be it resolved that the 2020 Hardware Contract with DSI be renewed in the amount of \$3662.75.

<b>In favour</b>	<b>6</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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Motion 012/20 Batt/DM Webb

Be it resolved that spring cleanup will be the week of May11-15, 2020.

<b>In favour</b>	<b>6</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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Motion 013/20 Batt/Bennett

Be it resolved that a commissioner be appointed for Assessment Review for 2021.

<b>In favour</b>	<b>6</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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Motion 014/20 Batt/DM Webb

Be it resolved that Property Assessments change the supplemental assessment amount from \$2500 to \$5000 effective January 1, 2020.

<b>In favour</b>	<b>6</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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Motion 015/20 Batt/Downey

Be it resolved that a letter be sent to the last known address of properties with outstanding balances advising of a pending land tax sale if they fail to bring account to good standings.

<b>In favour</b>	<b>6</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	
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Motion 016/20 Batt/DM Webb

Be it resolved that the pending land tax sale letter should read,

This is to advise you that the Town Council of Stephenville Crossing has decided to hold a tax sale for your property for collection of outstanding taxes. This property is located at 00 Somewhere DR/RD, Stephenville Crossing.

The Town Council of Stephenville Crossing is giving you 30 days, "Date inserted", to respond to this matter. At the end of 30 days, if there has been no response from you, this matter will be turned over to the Town's lawyer for a tax sale.

<b>In favour</b>	<b>6</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	
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Motion 017/20 Batt/Downey

Be it resolved that three Bury Yard Hydrants with  $\frac{3}{4}$  connections be purchased in the amount of \$6316.95.

<b>In favour</b>	<b>6</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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Motion 018/20 Batt/Downey

Be it resolved that the 2020 regular Council meetings will be held on January 15, February 12, March 18, April 22, May 20, June 10, July 15, August 19, September 24, October 21, November 18, December 2, December 2, December 9, and December 16.

<b>In favour</b>	<b>6</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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Motion 019/20 Batt/Bennett

Be it resolved that Yvonne Young-Town Clerk Manager attend the Safe Drinking Water in Gander, NL on March 24-26, 2020.

<b>In favour</b>	<b>6</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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Motion 020/20 Batt/Bennett

Be it resolved that two Council delegates and Yvonne Young – Town Clerk Manager attend MNL Symposium in Gander, NL on April 28-May 1, 2020.

<b>In favour</b>	<b>6</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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Motion 021/20 Batt/DM Webb

Be it resolved that Councillor Brian Joy, Councillor Cynthia Downey and Yvonne Young- Town Clerk Manager attend FCM Convention in Toronto, ON on June 3 – 8, 2020.

<b>In favour</b>	<b>6</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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Motion 022/20 Batt/Downey

Be it resolved that two Council delegates attend the Recreation NL 49 AGM and Conference in St. John's, NL on May 29 -30, 2020.

<b>In favour</b>	<b>6</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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Motion 023/20 Batt/Bennett

Be it resolved that Yvonne Young – Town Clerk Manager and Rhonda Skinner- Office Assistant attend PMA Convention in Gander, NL, June 16-20, 2020.

<b>In favour</b>	<b>6</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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Motion 024/20 Batt/Brake

Be it resolved that two Council delegates attend the FCM Sustainable Communities Conference in St. John's, NL, October 20 -22, 2020.

<b>In favour</b>	<b>6</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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Motion 025/20 Batt/Bennett

Be it resolved that the 2020 Membership Fee for Recreation NL be paid in the amount of \$100.

<b>In favour</b>	<b>6</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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Motion 026/20 Batt/Downey

Be it resolved that the 2020 Membership Fee for FCM be paid in the amount of \$606.59.

<b>In favour</b>	<b>6</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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Motion 027/20 Batt/Bennett

Be it resolved that the 2020 Membership Fee for MNL be paid in the amount of \$2454.57.

<b>In favour</b>	<b>6</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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Motion 028/20 Batt/DM Webb

Be it resolved that the 2020 Membership Fee for PMA be paid in the amount of \$168.30.

<b>In favour</b>	<b>6</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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Motion 029/20 Batt/Bennett

Be it resolved that the 2020 Membership Fee for IIMC be paid in the amount of \$200.

<b>In favour</b>	<b>6</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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Motion 030/20 Batt/Brake

Be it resolved that the 2020 Membership Fee for SWCJC be paid in the amount of \$150.

<b>In favour</b>	<b>6</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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Motion 031/20 Batt/Bennett

Be it resolved that the newly elected executive of the Town of Stephenville Crossing Volunteer Firefighters be accepted as presented. Ashley Lucas, Fire Chief, Bernard Curnew Deputy Fire Chief/Statistician, Kody Lucas Assistant Chief, Scott Fillatre Captain/Safety Officer, Dylan Bennett Lieutenant, and Tyrone Louvelle Secretary. These positions a for a two year term commencing January 13, 2020.

<b>In favour</b>	<b>6</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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Motion 032/20 Batt/DM Webb

Be it resolved that 6 Volunteer Firefighters be paid \$300 each for 2019 Gratuities.

<b>In favour</b>	<b>6</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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Councillor Cynthia Downey left meeting at 6:50 PM

Councillor Cynthia Downey returned at 6:51 PM.

Motion 033/20 Batt/DM Webb

Be it resolved that supplies & prizes be purchased for 2020 Winter Carnival.

<b>In favour</b>	<b>6</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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Motion 034/20 Batt/Downey

Be it resolved that the disclosure statements from staff and council be accepted as presented.

<b>In favour</b>	<b>6</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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Motion 035/20 Batt/Downey

Be it resolved that there being no further business, meeting be adjourned at 7:00 P.M.

<b>In favour</b>	<b>6</b>	<b>Opposed</b>	<b>0</b>	<b>Abstaining</b>	<b>0</b>
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Date: Feb 12, 2020

Mayor

Clerk Manager

Office Assistant

  
  
